



CITY OF BARABOO COMMON COUNCIL AGENDA

Council Chambers, 101 South Blvd., Baraboo, Wisconsin

Tuesday, March 26, 2019, 7:00 P.M.

Regular meeting of the Common Council, Mayor Palm presiding.

Notices sent to Council members: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Kierzek, and Thurow

Notices sent to City Staff and Media: Atty. Truman, Adm. Geick, Clerk Zeman, Finance Director Haggard, City Engineer Pinion, Utility Super. Peterson, Street Super. Gilman, Police Chief Schauf, Parks & Recreation Dir. Hardy, City Treasurer Laux, Fire Chief Kevin Stieve, Library Director Jessica Bergin, CDA Director, the News Republic, WBDL, and 99.7FM, *Sam Kujak*

Notices sent to other interested parties: Citizen Agenda Group, Media Agenda Group

1. **CALL TO ORDER**

2. **ROLL CALL AND PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF PREVIOUS MINUTES** (Voice Vote): March 12, 2019

4. **APPROVAL OF AGENDA** (Voice Vote):

5. **COMPLIANCE WITH OPEN MEETING LAW NOTED**

6. **PRESENTATIONS** The Mayor will read the following proclamations declaring:

- April 2019 as Fair Housing Month and;
- April 2019 as Sexual Assault Awareness Month

7. **PUBLIC HEARINGS** The Mayor announces that this is the published date and time to hear public comment concerning:

- An Amendment to Chapter 17.18(4) and the Zoning District Map rezoning tax parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800 from A-1 Agricultural Transition to I-4 Planned Industrial/Business.

8. **PUBLIC INVITED TO SPEAK** (Any citizen has the right to speak on any item of business that is on the agenda for Council action if recognized by the presiding officer.)

9. **MAYOR'S BUSINESS**

- Mayor would like to congratulate Sam Kujak who is celebrating his 5th anniversary with the Parks Department.
- The Spring Election is April 2, 2019. All City of Baraboo residents vote at the Baraboo Civic Center, polls are open from 7:00am to 8:00pm.
- The premier showing of Discover Wisconsin will be at the Al Ringling Theatre on Monday, April 8th at 7:00pm.

10. **CONSENT AGENDA** (Roll Call)

CA-1...Approve the accounts payable to be paid in the amount of \$_____

CA-2...2018 4th Qtr. Budget Amendments.

11. NEW BUSINESS RESOLUTIONS

NBR-1...Approve submitting the CLOSE Program application.

NBR-2...Approve a budget amendment of \$2,770 for a proposal from United Systems Associates, LLC to monitor the Delta Controls, provide preventative maintenance and offsite support for the Baraboo Municipal Building.

NBR-3...Authorize the City Administrator to submit a grant application to WEDC (Wisconsin Economic Development Corporation) on behalf of the Al. Ringling Brewery project.

12. NEW BUSINESS ORDINANCES

NBO-1... An Amendment to Chapter 17.18(4) and the Zoning District Map rezoning tax parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800 from A-1 Agricultural Transition to I-4 Planned Industrial/Business.

13. OTHER ACTIONABLE ITEMS

14. ADMINISTRATOR AND COUNCIL COMMENTS

15. **REPORTS, PETITIONS, AND CORRESPONDENCE** - The City acknowledges receipt and distribution of the following:

Reports: February 2019: Treasurer, Fire Dept. and Building Inspection

Minutes from the Following Meetings:

Copies of these meeting minutes are included in your packet:

Finance	3-12-19	Public Safety	3-4-19
BID	2-20-19	Plan Comm.	2-19-19
UW Campus Comm.	10-18-18, 1-17-19		

Copies of these meeting minutes are on file in the Clerk's office:

Park & Recreation	2-20-19	CDA	2-21-19
Emergency Mgmt.	1-23-19	Library Board	2-18-19, 3-18-19
CDA Loan Comm.	8-7-18		

Petitions and Correspondence Being Referred: None

16. **CLOSED SESSION** – The Mayor will announce that the Council will go into Closed Session according to:

- (a) §19.85(1)(e), Wis. Stat., whenever competitive or bargaining reasons require a closed session (City Administrator to provide information on the ongoing union contract negotiations with WPPA).

17. **OPEN SESSION** – The Mayor announces that the Council will return to Open Session as per §19.85(2), Wis. Stat., to address any business that may be the result of discussions conducted in Closed Session.

18. **ADJOURNMENT** (Voice Vote)

Brenda Zeman, City Clerk

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com

MARCH

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	29	30
	Public Safety	Finance Council	Ambulance	Public Arts Emergency Mgmt.		
31	1	2	3	4	5	6

APRIL

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1	2	3	4	5	6
	Administrative	CDA		BEDC		
7	8	9	10	11	12	13
	Park & Rec	Finance Council				
14	15	16	17	18	19	20
	SCDC PFC	Council (Re- Organizational) Library Board Plan	BID	UW Campus	City Offices CLOSED Good Friday	
21	22	23	24	25	26	27
		Finance Council	Ambulance	Emergency Mgt. Public Arts		
28	29	30	1	2	3	4
	Public Safety					

PLEASE TAKE NOTICE - Any person who has a qualifying disability as defined by the Americans with Disabilities Act who requires the meeting or materials at the meeting to be in an accessible location or format should contact the City Clerk at 101 South Blvd., Baraboo, WI or phone (608) 355-2700 during regular business hours at least 48 hours before the meeting so reasonable arrangements can be made to accommodate each request.

Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, March 12, 2019 – 7:00 p.m.

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Kolb, Plautz, Sloan, Petty, Ellington, Zolper, Thurow

Council Members Absent: Wedekind, Alt

Others Present: Chief Schauf, Clerk Zeman, Adm. Geick, Atty. Truman, T. Pinion, M. Hardy, W. Peterson, C. Haggard, Rep. Considine, Bobbie Boettcher, Nicole Marklein Bacher, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Ellington and carried to approve the minutes of February 26, 2019.

Moved by Petty, seconded by Kolb and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

- Rep. Considine gave an overview on the recent biennial budget proposal and how it will impact our local communities.
- Bobbie Boettcher presented the Baraboo Area Chamber of Commerce Annual Report.
- The Mayor will read the proclamation declaring the month of April as Fair Housing Month, 2019 at the next Council Meeting, March 26, 2019.

PUBLIC HEARING

The Mayor announces that this is the published date and time to hear public comment concerning:

- The Community Development Block Grant (CDBG) and the CLOSE Program

City Engineer T. Pinon explained that this is a requisite should the City decide to proceed with the application to the State of Wisconsin for the Community Development Block Grant and CLOSE Program. The Department of Administration, at the direction of HUD, is closing the traditional revolving loan fund program. This particular program offers a unique opportunity for communities like Baraboo to buy out those loans. We can use cash reserves, loan it to the state, then apply for noncompetitive grant that will meet their standards, and get the money back. With the Council's approval, it is the City's intention to issue the payment to the State and apply for the Grant as a public facility. To be eligible to get this money back, we have to meet some national criteria for this Community Development Block Grant program. Lake Street, by definition, is a public improvement; it clearly shows signs of physical deterioration. This area also meets the criteria of high occupancy rate turnover or high vacancy rate. The CLOSE Program benefits the City by allowing us to reinvest this money in the community.

No one spoke and the Mayor closed the public hearing.

PUBLIC INVITED TO SPEAK No one spoke.

MAYOR'S BUSINESS

- Mayor congratulated Ron Messer on his 20th Anniversary with the Public Works Dept. Congratulations Ron!
- The Spring Election is April 2, 2019. All City of Baraboo residents vote at the Baraboo Civic Center, polls are open from 7:00am to 8:00pm.

CONSENT AGENDA**Resolution No. 18-126**

THAT the Accounts Payable, in the amount of \$ 673,295.06 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Moved by Kolb, seconded by Plautz and carried that the Consent Agenda be approved-7 ayes.

2ND READING ORDINANCES

Moved by Sloan, seconded by Petty to amend **Ordinance No. 2511** to prohibit only smoking and vaping in City Parks. Carried unanimously to approve amending the ordinance.

Moved by Petty, seconded by Ellington to approve the 2nd reading of **Ordinance No. 2511** as amended.

Moved by Kierzek, seconded by Thurow to send the revisions back to the Park and Recreation Commission. 2 ayes-Kierzek, Thurow; 5 nays-Kolb, Plautz, Sloan, Petty, Ellington. Motion failed.

Moved by Petty, seconded by Ellington to approve the 2nd reading of **Ordinance No. 2511** as amended. 1 nay-Kierzek. Motion carried.

Moved by Sloan, seconded by Kolb and carried unanimously to approve the 2nd reading of **Ordinance No. 2512** amending §9.08 of the Municipal Code to allow the consumption of both fermented malt beverages and wine in certain City parks.

Moved by Kolb, seconded by Ellington and carried unanimously to approve the 2nd reading of **Ordinance No. 2513** amending §17.08 (89L) of the Municipal Code and adding Section §17.13A to regulate Short-Term Rentals.

Moved by Kolb, seconded by Plautz and carried unanimously to approve the 2nd reading of **Ordinance No. 2514** amending Chapter 17 Zoning Code of the Municipal Code to add a definition for Pet Grooming and to add Pet Grooming as a permitted use in §17.27 B-1 Central Business District, §17.28 B-2 Neighborhood Business District, §17.29 B-3 Highway-Oriented Business District, and §17.32A I-4 Planned Industrial/Business District.

Moved by Ellington, seconded by Sloan and carried unanimously to approve the 2nd reading of **Ordinance No. 2515** amending §9.10(3)(b) of the Municipal Code regarding the raising of chickens.

NEW BUSINESS**Resolutions:****Resolution No. 18-127**

THAT the Parks and Recreation Department be authorized to enter into a contract with TruGreen Commercial to treat ash trees against EAB for \$10,339.

Moved by Sloan, seconded by Petty and carried that **Resolution No. 18-127** be approved-7 ayes.

Resolution No. 18-128

THAT the Parks and Recreation Department be authorized to use up to \$10,000 of Parks Segregated Funds for the purpose of installing a natural water filtration system in the new beaver exhibit at the Ochsner Park Zoo.

Moved by Ellington, seconded by Sloan and carried that **Resolution No. 18-128** be approved-7 ayes.

Resolution No. 18-129

THAT the Parks and Recreation Department be authorized to purchase a new trailer using \$5,000 of budgeted expenditures and \$2,184 of funds remaining from the budgeted skid steer purchase

Moved by Kolb, seconded by Sloan and carried that **Resolution No. 18-129** be approved-7 ayes.

Resolution No. 18-130

THAT the Parks and Recreation Department be authorized to use \$3,710 of Parks Segregated Funds for the purpose of installing Timed Magnetic Locks at the Steinhorst Park restrooms.

Moved by Ellington, seconded by Sloan and carried that **Resolution No. 18-130** be approved-7 ayes.

Resolution No. 18-131

To approve the contract with Donohue & Associates, Inc. for the Design and Bidding services of the Oak Street Booster Station Electrical Upgrade for a lump sum amount of \$20,500.

Moved by Petty, seconded by Ellington and carried that **Resolution No. 18-131** be approved-7 ayes.

Resolution No. 18-132

To approve the contract with MSA for the Design and Bidding services of the Mill Race Water Main & Sanitary Sewer River Crossing Replacement for a lump sum amount of \$22,000 and the Construction phase to be a time & material Not to Exceed in the amount of \$10,000.

Moved by Ellington, seconded by Petty and carried that **Resolution No. 18-132** be approved-7 ayes.

Resolution No. 18-133

That the portion of the roadway between South Blvd and Walnut Street, formerly STH 123) be renamed South Parkway.

Moved by Kolb, seconded by Petty and carried that **Resolution No. 18-133** be approved-7 ayes.

Resolution No. 18-134

That the low bids of:

D.L. Gasser	\$86,320	–	Proposal #1 – Asphaltic Paving
D.L. Gasser	\$40,400	–	Proposal #2 – Asphalt Pavement Materials
ABBS Paving	\$33,070	–	Proposal #3 – Asphaltic Patching
Concrete Service Company	\$73,100	–	Proposal #4 – Curb and gutter & sidewalk repair
Yahara Materials	\$ 5,900	–	Proposal #5 – Crushed Aggregate Base Course
Gerke Excavating	\$35,980	–	Proposal #6 – Concrete and Asphalt Crushing
D.L. Gasser	\$16,576.80	–	Proposal #7 – Grading/Paving (Mill Race Path)

Are hereby accepted and all other bids are rejected.

Moved by Ellington, seconded by Petty and carried that **Resolution No. 18-134** be approved-7 ayes.

Resolution No. 18-135

That the Proposal for mowing of weeds and rank growth from Sunrise Property Care in the amount of \$0.01 per square foot for mowing an improved lot, \$0.05 per square foot for vacant property less than ½-acre, \$0.008 per square foot for vacant property greater than ½-acre, and \$0.04 per square foot for weed control is hereby accepted.

Moved by Kolb, seconded by Plautz and carried that **Resolution No. 18-135** be approved-7 ayes.

Resolution No. 18-136

That the proposal for mowing of the STH 136 median strips from Top 2 Bottom in the amount of \$55.00 per mowing and \$25 per hour for additional weed pulling and trimming is hereby accepted and all other bids are rejected.

Moved by Kolb, seconded by Sloan and carried that **Resolution No. 18-136** be approved-7 ayes.

Resolution No. 18-137

To authorize the City Administrator and City Engineer to negotiate a Time and Expense, Not to Exceed Contract with MSA Professional Services for the design of the 2019 Street Improvement Projects at a cost of no more than \$59,000.

Moved by Ellington, seconded by Petty and carried that Resolution No. 18-137 be approved-7 ayes.

Resolution No. 18-138

WHEREAS, the City of Baraboo has applied for a Community Development Block Grant (CDBG); and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; and

WHEREAS, the City of Baraboo has prepared and publicly reviewed a Citizen Participation Plan,

NOW, THEREFORE, BE IT RESOLVED, that the City of Baraboo officially adopts the City Participation Plan.

Moved by Plautz, seconded by Kolb and carried that Resolution No. 18-138 be approved-7 ayes.

Resolution No. 18-139

A resolution to adopt a Policy to Prohibit the Use of Excessive Force and the Barrring of Entrances/Exits for Non-Violent Civil Rights Demonstrations.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction;

AND WHEREAS it is in the interest of the City of Baraboo to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Baraboo;

It is policy of the City of Baraboo to prohibit the use of excessive force by law enforcement agencies within the City of Baraboo's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

It is policy of the City of Baraboo to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the City of Baraboo's jurisdiction.

The officials and employees of the City of Baraboo shall assist in the orderly prevention of all excessive force within the City of Baraboo by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.

The City Council directs the Police Chief to implement this Resolution by amending applicable departmental policies and procedures.

ADMINISTRATOR AND COUNCIL COMMENTS**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

Monthly Reports for 2019 from – None.

Minutes from the Following Meetings –

Finance/Personnel Committee – Dennis Thurow Committee Room, #305

February 26, 2019

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, T. Pinion, Chief Schauf, B. Zeman, M. Hardy, C. Haggard

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by

Sloan, seconded by Thurow to approve the minutes of January 22, 2019. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council approval of the accounts payable for \$323,041.82 + \$5,068,784.06 (February 12, 2019), a total of **\$5,391,825.88**. Motion carried unanimously.
- b) **Contract with MSA Professional Services for asbestos inspection, sampling and lead paint sampling at 314 Depot Street at an estimated cost of \$1,125**. T. Pinion noted that this building was acquired from Jim Becker at the same time as 325 Lynn Street. Because we plan to demolish this building, the asbestos and lead sampling are required. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.
- c) **Four-Way Stop warrant analysis by MSA Professional Services, Inc. for a lump sum fee of \$1,870** T. Pinion explained that the City has received a request to install a 4-way stop sign at the corner of 5th and Oak Street. Per the Manual Uniform Traffic Control Devices, a warrant analysis must be conducted and will consider things such as 8 hr traffic count, peak hour traffic count, accident history, etc. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.
- d) **Purchase of Walk-In Freezer for Ochsner Park Zoo using \$4,500 of budgeted expenditures, \$2,500 of funds unused from a Tommy lift purchase and \$4,500 of funds unused from maintenance garage overhead door for a total of \$11,500**. M. Hardy explained that their priority for this year is a walk-in freezer for the Zoo. Delivery costs of frozen foods are increasing. Currently Villas Zoo is ordering our feline diet, we are sharing on delivery costs, and then making trips as needed for pickup. The Zoo currently has several chest freezers that they are looking to get rid of, consolidating into this one freezer. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.
- e) **Purchase of new truck for Parks & Recreation Dept. using \$28,000 of budgeted expenditures and \$2,572.50 of funds remaining from the skid steer purchase**. Because the purchase of the skid steer came in \$5,000 under budget, M. Hardy is requesting to use part of this money towards the purchase of a new truck. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.
- f) **Approve conceptual design of the Maxwell-Potter Conservancy accessible kayak launch contingent on DNR approval** M. Hardy reminded the committee that we have received grant money for this kayak launch. This grant money needs to be spent by the end of this year and will be matched by ATC funds. Instead of using the pier system, this more stable launch will be similar to steps going down and ADA accessible. In addition to the steps, they are also proposing putting in a concrete ramp. The plans include a future drop off site and additional parking. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.

Informational Items

- a) City Attorney's report on insurance claims – None.
- b) CVMIC – 2018 Summary Report – No action required, informational item for the Committee.
- c) Review possible changes to the City of Baraboo Purchasing Policy – C. Haggard noted raising the threshold of \$500 to \$1,000 and then some general clean up to the policy. This will go to Department Heads for review.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:22pm.

Minutes of the Public Safety Committee Meeting

February 4, 2019

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Mayor Palm, Chief M. Schauf, Fire Chief K. Stieve, Wade Peterson, Tony Gilman, Ben Bromley, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Plautz, seconded by Kolb to approve the amended agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Plautz to approve the minutes of the December 10, 2018 meeting. Motion carried unanimously.

New Business

- a. **Consideration of Proposals to perform a warrant analysis for proposed 4-way stop signs at the intersection of 5th and Oak** – Engineer Pinion said that he solicited proposals from Traffic Engineering Firms, and received two responses. MSA Professional Services would do a study for \$1870 and KL Engineering \$4250. He said that this cost would be only to see if this meets the warrants, which looks doubtful to him. It was moved by Kolb, seconded by Plautz to award the Warrant Analysis Study to MSA Professional Services, for \$1870. Motion carried unanimously.
- b. **Consider proposed revision to the Financial Hardship repayment provision for Special Assessments** – Pinion said that since his time with the City there has been only one property owner who claimed financial hardship for repayment of a special assessment. He said that this past year there were four. He said that the current policy reads that if a property owner can demonstrate financial hardship, they pay \$100/year until the balance is paid. He said that this year there is one that would take 33 years and one would take 57 years to pay off. Pinion said that due to the life expectancy is around 30 years, it would be bad financial practice to depreciate and pay for something over twice its' life span as opposed to once. Therefore, 9

both the Finance Director and Treasurer has recommended that a change to this to make it commensurate to the 30-year life span. He is then presented the proposed revision to the Financial Hardship Provision of the payment options to the Committee. It was moved by Plautz, seconded by Wedekind to approve the proposed revision to the Financial Hardship repayment provisions for Special Assessments as presented. Motion carried unanimously

- c. Consideration of Proposals for Asbestos Inspection and Sampling for the City-owned buildings at 314 Depot Street – Pinion said that this is the building that the City recently acquired and with the building that is going to be built, these buildings are too dilapidated to be saved; therefore, he took the liberty to getting proposals for asbestos inspections. It was moved by Kolb, seconded by Plautz to accept the proposal of MSA Professional Services for \$1,125. Motion carried unanimously.
- d. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for December 2018 – It was moved by Kolb, seconded by Plautz to approve the Adjustments/Credits as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said that Bio-solids is up and running, but still a few punch list items to fix. He said that the total cost appears to be approximately \$200,000 under budget. Peterson said that there have been three water main breaks, one frozen service, and valve failure. He said that the new Jet Vac, mini excavator, and sewer wheel loader replacement are all here and can be seen on the tour. He said that Request For Proposal are now out for engineering services for the electrical upgrade at the Oak Street booster station and the Sanitary Sewer Inverted Siphon-Water Main replacement across the Baraboo River at the old water pump station.
- b. Street Superintendent's Report – Gilman said that Cleary Building is scheduled to deliver the materials for the building on this week. He said that the plow truck is here, and was just delivered today. The 2018 Autocar refuse truck is expected to arrive the week of 2/11/19. He said that the Crafcro tar kettle will be delivered next week. He said that he is exploring options of monitoring the brush site top reduce illegal dumping. He then presented information regarding the "warning" stickers to try to educate residents on proper cart placement and allowable materials.
- c. Police Chief's Report – Parking issues were discussed. He said that they department to a lot of vehicle being stuck in the snow on Monday and then vehicles not starting Tuesday through Thursday. Schauf gave kudos to Officer Car Ustupski for expertise as a certified Drug Recognition Expert.
- d. Fire Chief's Report – Stieve said that the Department has had two resignations, one due to time commitment, and the other moved out of the area. He said that the Assistance Chief/Training interviews started last week, with a couple of postponements due to weather. He said that with the New Year, the department is continuing to work on items that were in the Operations Study. He thanks the Public Works Department for the help to the department.

The Committee then were given a tour to view the new JetVac, Mini Excavator, Loader, Plow Truck, and Pusher.

ADJOURNMENT – It was moved by Kolb, seconded by Wedekind to adjourn at 1:53 p.m. Motion carried.

Baraboo Economic Development Commission Minutes

February 14, 2019

- I. Call to Meeting to Order and Note Compliance with Open Meeting Law**
Vice -Chairperson John Alt called the meeting to order at 5:30 PM at the Baraboo Municipal Building, 101 South Blvd., Room 205, Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.
- II. Roll Call**
Present: Bowers (5:40) Alt, Umhoefer, Ayar, Johnson, Platt-Gibson, Wastlund, White
Absent: Bingle, Caflisch, Palm, Reppen, Taylor
Other: Ed Geick, Patrick Cannon
- III. Approve Agenda**
Motion to approve the agenda as presented
Umhoefer (1); White (2)
Aye: All via voice vote
Nay: None
- IV. Approve Minutes**
Motion to approve the minutes as presented for December 6, 2018 as presented
Umhoefer (1); Johnson (2)
Aye: All via voice vote
Nay: None
- V. Public Comment**

None

VI. Old Business

a. Updates on Development Activities

Ed Geick reported on the following:

- 325 Lynn St project is still moving forward
- City is looking at Opportunity Zones
- New business is coming to 1223 South Blvd.
- The old B&H lumber site has been sold
- The Daycare at 106 Walnut St is looking to re-open

Mr. Bowers enters the meeting at 5:40 PM

b. Updates from Plan Commission and Council

This information was included under item VI a.

c. Update from economic development partners and collaborators

- Ms. Wastlund indicated that the CDA has awarded a CDBG-RLF loan for a new coffee shop.
- Mr. White indicated that SCDC is working on their long term strategy
- Ms. Platt-Gibson updated on changes at the hospital with new equipment being added. She also provided information about upgraded medical services being provided.
- Mr. Bowers announced that the Chamber Director is leaving to pursue a new position with Circus World. He also indicated that the Chamber Board is working on their strategic plan.
- Dr. Ayar indicated that it is "business as usual" at the college.

d. Consideration of development of a strategic plan for BEDC

i. Ad Hoc Committee on Eastside Corridor Study

No additional information

ii. Ad Hoc Committee on Business Walk

The report has been issued to the businesses who participated in the project.

VII. New Business

a. Discussion of recent community forums regarding cultural diversity

The photo incident has begun to quiet down. The High School Senior Class is taking a trip to Skokie, IL to visit the Holocaust Museum.

VIII. Update Partner Presentation Schedule

The following were offered as potential speakers:

St. Clare Hospital President (April)

UW Madison College

Law Enforcement

Understanding the railroad aspect of economic development

WI Dept. of Transportation

State of Agriculture in Sauk County

High School renovations (March)

IX. Commissioner and City Staff comments

Mr. White indicated that a Teacher tour was completed at Sysco with 22 teachers attending

X. Adjournment

Motion to adjourn the meeting was made at 6:36 pm.

Johnson (1); Umhoefer (2)

Aye: All via voice vote

Nay: None

Copies of these meeting minutes are on file in the Clerk's office:

Plan Commission	01-15-19	Ambulance Comm.	12-05-18
Ambulance Ad-Hoc	12-05-18	Library Membership	1-10-19
Library Bldg & Grounds	2-14-19	Library, Friends	2-11-19

Petitions and Correspondence Being Referred – None.

INFORMATIONAL ITEMS

ADJOURNMENT

Moved by Kolb, seconded by Sloan, and carried on voice vote, that the meeting adjourn.

Brenda Zeman, City Clerk

NOTICE OF PUBLIC HEARING
City of Baraboo, Wisconsin

NOTICE IS HEREBY GIVEN that the Common Council of the City of Baraboo, Wisconsin, will hold a public hearing in the Council Chambers in the Municipal Building located at 101 South Blvd, Baraboo, Wisconsin, on Tuesday, March 26, 2019, at 7:00 o'clock p.m. for the purpose of giving an opportunity to any interested persons to be heard to consider the following matter(s):

Request to rezone 53.7 acres of land located immediately west of the USH 12 freeway and immediately south of CTH W (South Blvd) being the easterly 60 rods of the SE ¼ of Section 4, T11N, R6E except CSM 5245 and the USH 12 right-of-way from A-1 Agricultural Transition zoning classification to an I-4 Planned Industrial/Business zoning classification, by Spirit Lake LLC.

Any person interested in obtaining additional information concerning the subject matter of this hearing may contact the City Engineering Department at the Municipal Building, 101 South Blvd, Baraboo, Wisconsin 53913.

PLEASE TAKE FURTHER NOTICE that the Common Council may make substantial changes in the zoning as a result of objection, debate and discussion at this hearing. For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

/s/ Brenda Zeman, City Clerk.

To be published on: March 11 and 18, 2019 in the legal section.

RESOLUTION NO. 2018 -

Dated: March 26, 2019

The City of Baraboo, Wisconsin

<i>Background:</i>
Fiscal Note: (Check one) [] Not Required [] Budgeted Expenditure [] Not Budgeted
<i>Comments</i>

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Accounts Payable, in the amount of \$ _____ as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Offered By: Consent

Approved by Mayor: _____

Motion:

Second:

Certified by City Clerk: _____

RESOLUTION NO. 2018-

Dated: March 26, 2019

The City of Baraboo, Wisconsin***Background:***

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Therefore, the City is required to notify the citizenry through publication in the City's official newspaper about the supplemental budget amendments. The State Statute requires publication to happen within ten (10) days upon Council approval of said amendments.

The City's publication process is to identify budget amendments in the fiscal commentary section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting. The City satisfies the legal requirement of publication, by publishing budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [X] Budgeted Expenditure [X] Not Budgeted

Comments: The 2018 City Budget provides for publishing expenditures.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized:

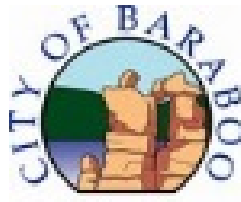
- 4th Quarter, 2018 City-Wide and Water & Sewer Utilities' Amendments

See attached memorandum and amendment schedules.

Offered by: Finance/Personnel Committee **Approved by:** _____
Mayor


Motion: _____

Second: _____ **Certified by:** _____
City Clerk



Finance Department Memorandum

To: Finance Committee

From: Cynthia Haggard, Director of Finance, 

Date: March 26, 2019

Re: Budget Amendments

Background:

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Current:

Budget amendments are typically presented to the Finance/personnel Committee which are then forwarded to the Common Council for approval the same night. This process is a quarterly process.

Recommendation:

The Finance Director will continue to closely work with Department Heads and communicate budget amendments to the City's Finance/Personnel Committee and Common Council on a quarterly basis. The practice for the Library, Business Improvement District, Community Development, Baraboo-Dells Airport, Parks and Recreation, and UW-Baraboo/Sauk County is that their respective budget amendments will need to be presented to their Boards and/or Commissions before the amendments are presented to the City Council as part of the overall city-wide budget amendment process.

In order to make changes to the budget, a Notice and Resolution to Amend Budget must be adopted. The resolution must summarize the appropriation changes for each spending classification and identify from where the sources of funds are coming.

Two categories of budget amendments are identified:

1. Budgetary Transfers
2. Supplemental Budgets

Budgetary Transfers

The budgetary transfer will have a source of funds of either 1) Reduction in Other Appropriation within Same Fund, or 2) Transfer from Other Fund.

Reduction in Other Appropriation within Same Fund - Essentially transferring budgeted and appropriated monies between spending category within same fund.

Transfer from Other Fund - A transfer consists of moving budgeted and appropriated monies from one or more spending categories in one fund to one or more spending categories in another fund.

Supplemental Budgets

A supplemental budget shall be adopted to account for revenues in excess of the budget and to authorize expenditures of additional funds. Whenever the City receives unanticipated revenues, or revenues not assured at the time of the adoption of the budget, a supplemental budget and appropriation shall be enacted to authorize the expenditure of these unanticipated funds. The supplemental budget will have a source of funds of either 1) Fund Balance Applied, or 2) New Revenue.

Fund Balance Applied – In this case, the City is utilizing available fund balance to cover actual net expenses exceeding revenues. This situation is caused by expenses coming in higher than budget, or revenues coming in lower than budget.

New Revenue – In this case, the City has received funds that were not planned and wishes to apply those funds to expenses in the current year - not in the original budget.

Attached:

1. 4th Quarter, 2018 City-Wide and Water & Sewer Utilities Amendments

City of Baraboo
4th Quarter Budget Amendments
Supplemental Budget

Kuenzi Estate

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Recreation	830-53-49300-000	Fund Balance applied	(1,500)	(5,518)	(7,018)
				<u>\$ (5,518)</u>	
Use of Funds					
Recreation	830-53-55300-861-100	Facility Improvements - Tennis	1,335	5,518	6,853
				<u>\$ 5,518</u>	
<i>To appropriate funds for tennis court utilizing fund balance</i>					

BID

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
BID	390-69-49300-000	Fund Balance Applied	(25,583)	(3,459)	(29,042)
				<u>\$ (3,459)</u>	
Use of Funds					
Community Development	390-69-56700-300-972	Promotions	23,500	3,459	26,959
				<u>\$ 3,459</u>	
<i>To appropriate funds from reserves for promotions over budget</i>					

Capital Equipment Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Parks	490-52-48300-000	Sale of Assets	-	(3,545)	(3,545)
				<u>\$ (3,545)</u>	
Use of Funds					
Recreation	490-53-55300-814-000	Equipment Purchases	-	3,545	3,545
				<u>\$ 3,545</u>	
<i>To appropriate funds for treadmill replacement</i>					

Alma Waite

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Alma Waite	820-82-49300-000	Fund Balance Applied	(1,880)	(1,500)	(3,380)
				<u>\$ (1,500)</u>	
Use of Funds					
Cultural Expense	820-82-55190-720-000	Grants. Donations. Contribs	13,000	1,500	14,500
				<u>\$ 1,500</u>	
<i>To appropriate funds for Tuscania Memorial utilizing fund balance</i>					

Liability Insurance

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Finance	720-11-47340-000	Contributions from Sewer	-	(4,800)	(4,800)
Finance	720-11-47350-000	Contributions from Water	-	(6,130)	(6,130)
Finance	720-11-47360-000	Contributions from Stormwater	-	(2,420)	(2,420)
Finance	720-11-47400-000	Contributions from Local Depts	-	(59,157)	(59,157)
Finance	720-11-47500-000	Contributions from Comp Unit	-	(2,710)	(2,710)
				<u>\$ (75,217)</u>	
Use of Funds					
Insurance Premium	720-11-51491-510-000	Insurance	-	75,217	75,217
				<u>\$ 75,217</u>	

To create budget for planned insurance expenditures

Unfunded Pension Liability

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	740-10-47400-000	Contributions from Local Depts	-	(18,900)	(18,900)
General Government	740-10-47350-000	Contributions from Water	-	(980)	(980)
General Government	740-10-47340-000	Contributions from Sewer	-	(1,195)	(1,195)
				<u>\$ (21,075)</u>	
Use of Funds					
Interest on Notes	740-10-58220-620-000	Interest	(100)	21,075	20,975
				<u>\$ 21,075</u>	

To create budget for interest expense

Park Impact/Development

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Parks	250-52-46842-000	Park Development	-	(4,307)	(4,307)
				<u>\$ (4,307)</u>	
Use of Funds					
Parks	250-52-55200-821-000	Land or Land Improvements	1,536	4,307	5,843
				<u>\$ 4,307</u>	

To create budget for land improvements

Kuenzi Estate

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Recreation	830-53-49300-000	Fund Balance applied	(5,518)	(1,500)	(7,018)
				<u>\$ (1,500)</u>	
Use of Funds					
Recreation	830-53-55300-340-100	Operating - Tennis	(1,500)	1,500	-
				<u>\$ 1,500</u>	
<i>To create budget for tennis courts utilizing fund balance</i>					

Oschner Park House

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Parks	890-52-49300-000	Fund Balance Applied	(4,525)	(4,852)	(9,377)
Source of Funds:		New Revenue			
Parks	890-52-48210-000	Rents and Leases	-	(200)	(200)
Parks	890-52-48110-000	Interest on Investments	-	(28)	(28)
				<u>\$ (5,080)</u>	
Use of Funds					
Parks	890-52-55200-822-000	Building Improvements	4,525	4,600	9,125
Parks	890-52-55200-300-000	Operating Expense	-	480	480
				<u>\$ 5,080</u>	
<i>To create budget for building and operating expenses</i>					

TIF VI

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	360-10-41120-000	Tax Increments	(282,731)	(387,806)	(670,537)
General Government	360-10-48110-000	Interest on Investments	-	(2,670)	(2,670)
				<u>\$ (390,476)</u>	
Use of Funds					
Principal on Bonds	360-10-58110-610-121	Principal on Bonds - 12A	-	70,000	70,000
Principal on Bonds	360-10-58110-610-141	Principal on Bonds - 2014A	-	60,000	60,000
Principal on Bonds	360-10-58110-610-161	Principal on Bonds - 16A	-	225,000	225,000
Interest on Bonds	360-10-58210-620-121	Interest on Bonds - 2012A	-	8,963	8,963
Interest on Bonds	360-10-58210-620-141	Interest on Bonds - 2014A	-	10,238	10,238
Interest on Bonds	360-10-58210-620-161	Interest on Bonds - 2016A	-	15,550	15,550
Paying Agent	360-10-58300-630-161	Issuance Costs_2016A	-	75	75
Independent Auditing	360-11-51510-215-000	Professional Services	5,181	650	5,831
				<u>\$ 390,476</u>	
<i>To create budget for planned TIF6 expenditures</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
General Government	100-10-49300-000	Fund Balance Applied	(590,753)	(9,434)	(600,187)
				<u>\$ (9,434)</u>	
Use of Funds					
Alma Waite Annex	100-21-51620-822-000	Building Improvements	-	9,434	9,434
				<u>\$ 9,434</u>	
<i>To create budget for Alma Waite Building HVAC utilizing fund balance</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Street Department	100-31-48307-000	Sale of Recyclables	(1,000)	(3,993)	(4,993)
				<u>\$ (3,993)</u>	
Use of Funds					
Street Maintenance	100-31-53300-374-000	Gravel	25,000	3,993	28,993
				<u>\$ 3,993</u>	
<i>To create budget for gravel utilizing sale of recyclables</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction of Revenue			
Recreation	100-53-46751-020	Recreation - Baseball	(3,400)	170	(3,230)
Recreation	100-53-46751-030	Recreation - Basketball	(1,900)	380	(1,520)
Recreation	100-53-46751-031	Recreation - Basketball Adult	(2,800)	974	(1,826)
Recreation	100-53-46751-050	Recreation - Football	(1,300)	106	(1,194)
Recreation	100-53-46751-075	Recreation - Mini Camps	(3,000)	940	(2,060)
Recreation	100-53-46751-091	Recreation - Softball Adult	(3,300)	223	(3,077)
Recreation	100-53-46751-140	Recreation - Tumbling	(5,500)	510	(4,990)
Recreation	100-53-46751-160	Recreation - Visual Arts	(5,000)	830	(4,170)
Recreation	100-53-46751-170	Recreation - Zumba Kids	(200)	200	-
Recreation	100-53-46751-180	Recreation - Track	(1,150)	225	(925)
Recreation	100-53-46751-900	Uniforms	(2,200)	450	(1,750)
Recreation	100-53-46752-000	Weight Room	(14,500)	58	(14,442)
Recreation	100-53-46753-310	Vending Machines	(1,200)	637	(563)
				<u>\$ 5,703</u>	
Use of Funds					
Recreation	100-53-55300-215-160	Prof Services - Visual Arts	4,110	(2,860)	1,250
Pool	100-53-55420-221-000	Water & Sewer	4,200	(771)	3,429
Pool	100-53-55420-222-000	Electricity	8,500	(1,407)	7,093
Pool	100-53-55420-223-000	Heat	4,423	(665)	3,758
				<u>\$ (5,703)</u>	
<i>To reduce expenditure budget for revenues that came in under budget</i>					

Capital Equipment Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
General Government	490-10-49300-000	Fund Balance Applied	(288,450)	(52,375)	(340,825)
				<u>\$ (52,375)</u>	
Use of Funds					
Public Works	490-31-53240-814-000	Equipment Purchases	-	52,375	52,375
				<u>\$ 52,375</u>	
<i>To create budget for Crafc0 Tar Kettle utilizing fund balance</i>					

Urban Development

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Engineering	440-30-42100-000	Public Improvements Assessment	-	(20,790)	(20,790)
				<u>\$ (20,790)</u>	
Use of Funds					
New Sidewalk	440-52-56110-270-000	Special Services	-	20,790	20,790
				<u>\$ 20,790</u>	
<i>To create budget for dangerous tree removal</i>					

Library Segregated

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Library	850-51-48110-000	Interest on Investments	-	(9,008)	(9,008)
				<u>\$ (9,008)</u>	
Use of Funds					
Library	850-51-55110-300-000	Operating Expense	21	8,251	8,272
Tfr to Library Seg /Bldg	850-51-59285-900-000	Cost Reallocation	-	757	757
				<u>\$ 9,008</u>	
<i>To create budget for planned expenditures</i>					

Library Building Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Library	851-51-48210-000	Rents and Leases	-	(40,395)	(40,395)
				<u>\$ (40,395)</u>	
Use of Funds					
Library	851-51-55110-215-000	Professional Services	-	26,500	26,500
Library	851-51-55110-221-000	Water & Sewer	-	379	379
Library	851-51-55110-222-000	Electricity	-	3,255	3,255
Library	851-51-55110-223-000	Heat	-	637	637
Library	851-51-55110-260-000	Repair & Maint Serv-Buildings	190	7,620	7,810
Library	851-51-55110-270-000	Speciall Services	4,579	331	4,910
Library	851-51-55110-340-000	Operating Supplies	-	333	333
Library	851-51-55110-822-000	Building Improvements	-	1,340	1,340
				<u>\$ 40,395</u>	

*To create budget for planned expenditures***Library Segregated**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Library	850-51-49294-000	Transfer fr Friends of Libr	-	(21)	(21)
				<u>\$ (21)</u>	
Use of Funds					
Library	850-51-55110-300-000	Operating Expense	8,251	21	8,272
				<u>\$ 21</u>	

*To create budget for planned expenditures***Library Building Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Library	851-51-48110-000	Interest on Investments	-	(5,101)	(5,101)
				<u>\$ (5,101)</u>	
Use of Funds					
Library	851-51-55110-260-000	Repair & Maint Serv-Buildings	7,620	190	7,810
Library	851-51-55110-270-000	Speciall Services	331	4,579	4,910
Library	851-51-55110-510-000	Insurance	-	332	332
				<u>\$ 5,101</u>	

To create budget for planned expenditures

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Police	100-20-43525-610	Police Grant - Ballistic Vests	-	(2,752)	(2,752)
				<u>\$ (2,752)</u>	
Use of Funds					
Police Department	100-20-52110-220-000	Telephone	9,000	2,079	11,079
Police Department	100-20-52110-346-000	Uniforms	15,000	170	15,170
Records & Support	100-20-52130-310-000	Office Supplies	4,000	467	4,467
Records & Support	100-20-52130-346-000	Uniforms	1,985	36	2,021
				<u>\$ 2,752</u>	

To create additional budget for bullet proof vests

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Fire	100-21-48500-000	Donations and Contributions	-	(5,655)	(5,655)
				<u>\$ (5,655)</u>	
Use of Funds					
Municipal Building - Fire C	100-21-51610-223-000	Heat	3,729	3,123	6,852
Municipal Building - Fire C	100-21-51610-260-000	Repair & Maint Serv-Buildings	10,189	2,532	12,721
				<u>\$ 5,655</u>	

To create budget for donations that were received

Public Safety Impact Fees

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Fire	252-21-46843-000	Public Safety Development	-	(20,000)	(20,000)
				<u>\$ (20,000)</u>	
Use of Funds					
Fire	252-21-52200-215-000	Professional Services	-	20,000	20,000
				<u>\$ 20,000</u>	

To create budget for RW Management Fire Department Study

Firefighters Retirement Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Fire	900-21-47400-000	Contributions from Local Depts	-	(12,000)	(12,000)
Fire	900-21-48110-000	Interest on Investments	-	(1,805)	(1,805)
Source of Funds:		Fund Balance Applied			
Fire	900-21-49300-000	Fund Balance Applied	-	(3,769)	(3,769)
				<u>\$ (17,574)</u>	
Use of Funds					
Fire Protection	900-21-52200-300-000	Operating Expense	-	17,574	17,574
				<u>\$ 17,574</u>	

To create budget for planned expenditures

Airport Capital Imprvmnt Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Airport	632-35-43220-000	Federal Transportation Grant	-	(1,957,012)	(1,957,012)
				<u>\$ (1,957,012)</u>	
Use of Funds					
Airport	632-35-53510-821-000	Land or Land Improvements	395,341	1,957,012	2,352,353
				<u>\$ 1,957,012</u>	

To create budget for federal grant award for land improvements

Stormwater Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Sewer Depreciation	950-36-40417-001	Utility Bond Proceeds	-	(22,584)	(22,584)
				<u>\$ (22,584)</u>	
Use of Funds					
Sewer Depreciation	950-36-40300-541-000	Amortization	-	7,701	7,701
Sewer Long Term Debt	950-36-42700-620-161	Interest - 2016A	1,798	6,052	7,850
Sewer Long Term Debt	950-36-42700-630-000	Issuance Costs	65	8,831	8,896
				<u>\$ 22,584</u>	

To create budget for portion of new debt and interest

Economic Development Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	560-10-48320-000	Sale of Property	-	(165,000)	(165,000)
				<u>\$ (165,000)</u>	
Use of Funds					
Community Development	560-67-56700-880-000	New Development Distribution	-	165,000	165,000
				<u>\$ 165,000</u>	
<i>To create budget for Harrington Loan Receivable</i>					

Corson Square

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Community Development	981-67-40601-000	CDA Equity applied	-	(56,292)	(56,292)
Source of Funds:		Reduction of Revenue			
Community Development	981-67-40340-100	CDA-Rent HUD	(45,000)	2,015	(42,985)
				<u>\$ (54,277)</u>	
Use of Funds					
CDA Administration	981-67-41000-215-001	Prof Serv-Auditing	2,500	1,426	3,926
CDA Administration	981-67-41000-215-002	Prof Serv-Legal	2,500	1,193	3,693
CDA Administration	981-67-41000-215-003	Prof Serv-Management Services	19,500	195	19,695
CDA Administration	981-67-41000-219-000	Accounting Services	500	4,273	4,773
CDA Administration	981-67-41000-220-000	Telephone	1,200	538	1,738
CDA Administration	981-67-41000-343-000	Postage	500	99	599
CDA Administration	981-67-41000-390-000	Other Supplies & Expense	1,000	65	1,065
CDA Administration	981-67-41000-530-000	Rents and Leases	-	1,607	1,607
CDA Utilities	981-67-43000-221-000	Water & Sewer	4,500	173	4,673
CDA Utilities	981-67-43000-225-000	Garbage	3,800	727	4,527
CDA Utilities	981-67-43000-226-000	Stormwater	750	413	1,163
CDA Ordinary Maint	981-67-44000-214-000	Caretaker Services	-	10	10
CDA Ordinary Maint	981-67-44000-220-000	Telephone	-	378	378
CDA Ordinary Maint	981-67-44000-281-000	Snow Removal & Mowing	3,500	541	4,041
CDA Ordinary Maint	981-67-44000-390-000	Other Supplies & Expense	500	42	542
CDA Ordinary Maint	981-67-44000-392-000	Small Equipment Purchase	1,500	1,332	2,832
CDA General Expense	981-67-45000-580-000	PILOT	1,280	12,001	13,281
CDA Property Additions	981-67-75000-822-000	Building Improvements	25,000	4,264	29,264
CDA Property Additions	981-67-75000-899-000	Contra-Contributed Capital	(25,000)	25,000	-
				<u>\$ 54,277</u>	
<i>To apply reserve for budget deficit</i>					

City Admin Building Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Community Development	982-67-40347-100	CDA Capital Lease Interest Rev	-	(300,787)	(300,787)
Community Development	982-67-40361-000	CDA Interest Earnings	-	(26,258)	(26,258)
Community Development	982-67-40363-000	CDA Premium Amortization	-	(141,402)	(141,402)
				<u>\$ (468,447)</u>	

Use of Funds

CDA General Expense	982-67-45000-620-000	Interest	-	410,697	410,697
CDA General Expense	982-67-45000-630-000	Issuance costs	-	57,750	57,750
				<u>\$ 468,447</u>	

To create budget for interest and issuance cost amortization

ED Grant

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Community Development	984-67-40347-000	CDA-Loan Interest Income	(1,888)	(1,432)	(3,320)
				<u>\$ (1,432)</u>	
Use of Funds					
CDA Administration	984-67-41000-215-002	Prof Serv-Legal	500	1,347	1,847
CDA Administration	984-67-41000-390-000	Other Supplies & Expense	-	85	85
				<u>\$ 1,432</u>	

To create budget for planned expenditures

79 Revolving

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Community Development	986-67-40601-000	CDA Equity applied	-	(84,000)	(84,000)
				<u>\$ (84,000)</u>	
Use of Funds					
CDA Property Additions	986-67-75000-880-000	New Development Distribution	5,000	84,000	89,000
				<u>\$ 84,000</u>	

To create budget for Countryside Loan

Capital Catalyst Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Community Development	989-67-40346-000	CDA-Loan Principal Payment	-	(1,076)	(1,076)
Community Development	989-67-40347-000	CDA-Loan Interest Income	-	(1,048)	(1,048)
				<u>\$ (2,124)</u>	
Use of Funds					
CDA Administration	989-67-41000-390-000	Other Supplies & Expense	-	124	124
CDA Property Additions	989-67-75000-880-000	New Development Distribution	-	2,000	2,000
				<u>\$ 2,124</u>	

To create budget for Parker Loan Distribution

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Parks	100-52-48210-000	Rents and Leases	(57,000)	(4,415)	(61,415)
Source of Funds:		Reduction of Revenue			
Parks	100-52-46720-000	Parks	(10,800)	629	(10,171)
Parks	100-52-46730-000	Dog Park Fees	(5,700)	581	(5,119)
Parks	100-52-46753-330	Zoo Concessions	(5,000)	6	(4,994)
				<u>\$ (3,199)</u>	
Use of Funds					
Parks	100-52-55200-220-000	Telephone	640	1.00	641
Parks	100-52-55200-226-000	Stormwater	10,134	143.00	10,277
Parks	100-52-55200-321-000	License & Fees	38	1.00	39
Parks	100-52-55200-350-000	Repair & Maint Materials	3,978	1.00	3,979
Zoo	100-52-55410-211-000	Veterinary Services	4,500	1,155.00	5,655
Zoo	100-52-55410-221-000	Water & Sewer	8,000	1,897.00	9,897
Zoo	100-52-55410-350-000	Repair & Maint Materials	1,715	1.00	1,716
				<u>\$ 3,199</u>	

To create budget for planned expenditures

Lead LSL Funds

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Lead LSL Revenue	261-37-43540-610	LSL Grant Funds	-	(84,509)	(84,509)
				<u>\$ (84,509)</u>	
Use of Funds					
Water Service	261-37-53700-120-000	Wages	-	2,753	2,753
Water Service	261-37-53700-122-000	Overtime	-	99	99
Water Service	261-37-53700-130-000	Social Security	-	203	203
Water Service	261-37-53700-131-000	Retirement	-	231	231
Water Service	261-37-53700-132-000	Health Insurance	-	905	905
Water Service	261-37-53700-215-000	Professional Services	-	5,251	5,251
Water Service	261-37-53700-238-000	R & M Service - Services	-	75,067	75,067
				<u>\$ 84,509</u>	

*To create budget for planned expenditures***TIF #9**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	309-10-41120-000	Tax Increments	-	(714)	(714)
				<u>\$ (714)</u>	
Use of Funds					
Urban Development	309-10-56600-120-000	Wages	-	33	33
Urban Development	309-10-56600-130-000	Social Security	-	3	3
Urban Development	309-10-56600-131-000	Retirement	-	3	3
Independent Auditing	309-11-51510-215-000	Professional Services	-	675	675
				<u>\$ 714</u>	

*To create budget for planned expenditures***TIF VI**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	360-10-41120-000	Tax Increments	(387,806)	(282,731)	(670,537)
				<u>\$ (282,731)</u>	
Use of Funds					
Industrial Development	360-10-56800-110-000	Salaries	-	108	108
Industrial Development	360-10-56800-130-000	Social Security	-	9	9
Industrial Development	360-10-56800-131-000	Retirement	-	9	9
Industrial Development	360-10-56800-132-000	Health Insurance	-	4	4
Transfer to TIF	360-10-59238-900-000	Cost Reallocation	-	277,420	277,420
Independent Auditing	360-11-51510-215-000	Professional Services	650	5,181	5,831
				<u>\$ 282,731</u>	

To create budget for planned expenditures

TIF #7

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	370-10-41330-000	Payment in lieu of Tax income	-	(3,325)	(3,325)
				<u>\$ (3,325)</u>	
Use of Funds					
Industrial Development	370-10-56800-110-000	Salaries	-	488	488
Industrial Development	370-10-56800-130-000	Social Security	-	38	38
Industrial Development	370-10-56800-131-000	Retirement	-	40	40
Interest on Advance	370-10-58290-620-000	Interest on Advance	-	2,084	2,084
Interest on Advance	370-11-51510-215-000	Professional Services	-	675	675
				<u>\$ 3,325</u>	

To create budget for planned expenditures

TIF #8

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	380-10-43582-620	PECFA	-	(304,335)	(304,335)
General Government	380-10-49238-000	Transfer from TIF	-	(199,286)	(199,286)
				<u>\$ (503,621)</u>	
Use of Funds					
Urban Development	380-10-56600-110-000	Salaries	-	1,809	1,809
Urban Development	380-10-56600-130-000	Social Security	-	131	131
Urban Development	380-10-56600-131-000	Retirement	-	146	146
Urban Development	380-10-56600-132-000	Health Insurance	-	232	232
Urban Development	380-10-56600-215-000	Professional Services	-	3,375	3,375
Urban Development	380-10-56600-226-000	Stormwater	-	2,207	2,207
Urban Development	380-10-56600-270-000	Special Services	-	473,098	473,098
Urban Development	380-10-56600-390-000	Other Supplies & Expense	-	13,547	13,547
Urban Development	380-10-56600-510-000	Insurance	-	92	92
Urban Development	380-10-56600-720-000	Grants. Donations. Contribs	-	7,590	7,590
Interest on Advance	380-10-58290-620-000	Interest	-	719	719
Independent Auditing	380-11-51510-215-000	Professional Services	-	675	675
				<u>\$ 503,621</u>	

To create budget for planned expenditures

Liability Insurance

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Finance	720-11-48140-000	Other Dividend Interest Inc	-	(3,638)	(3,638)
				<u>\$ (3,638)</u>	
Use of Funds					
Insurance Claims	720-11-51493-510-000	Insurance	-	3,138	3,138
Public Works Insurance C	720-31-51493-510-000	Insurance	974	500	1,474
				<u>\$ 3,638</u>	

*To create budget for insurance claims***General Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Government	100-10-49300-000	Fund Balance Applied	(577,967)	(22,220)	(600,187)
				<u>\$ (22,220)</u>	
Use of Funds					
Library	100-51-55110-110-000	Salaries	170,793	22,220	193,013
				<u>\$ 22,220</u>	

*To create budget for employee separation benefits***General Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Police	100-20-49310-000	Fund Balance Applied-Desig	(6,864)	(163)	(7,027)
				<u>\$ (163)</u>	
Use of Funds					
Police Department	100-20-52110-392-000	Small Equipment Purchase	18,082	163	18,245
				<u>\$ 163</u>	

*To appropriate funds from reserve for bike expenditures***General Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Police	100-20-49310-000	Fund Balance Applied-Desig	(6,560)	(467)	(7,027)
				<u>\$ (467)</u>	
Use of Funds					
Police Department	100-20-52110-315-000	Crime Prevention Supplies	250	125	375
Police Department	100-20-52110-390-000	Other Supplies & Expense	2,205	342	2,547
				<u>\$ 467</u>	

To appropriate funds for youth/donation expenses

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Fire	100-21-49310-000	Fund Balance Applied_Donations	(700)	(2,776)	(3,476)
				<u>\$ (2,776)</u>	
Use of Funds					
Fire Protection	100-21-52200-340-000	Operating Supplies	7,110	766	7,876
Fire Protection	100-21-52200-392-000	Small Equipment Purchase	13,561	597	14,158
Fire Protection	100-21-52200-350-000	Repair & Maint Materials	1,167	724	1,891
Fire Protection	100-21-52200-320-000	Publications. Training. Dues	10,775	196	10,971
Fire Protection	100-21-52200-390-000	Other Supplies & Expense	2,746	493	3,239
				<u>\$ 2,776</u>	

To appropriate funds from fire donation account

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
Street Department	100-31-46391-000	Sale of Garbage Carts	(5,000)	(971)	(5,971)
				<u>\$ (971)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-392-000	Small Equipment Purchase	-	971	971
				<u>\$ 971</u>	

To appropriate additional reserve for sale of garbage carts

City of Baraboo
4th Quarter Budget Amendments
Budgetary Transfers

UW Campus

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
UW Campus	800-80-55600-215-000	Professional Services	15,000	(15,000)	-
UW Campus	800-80-55600-350-000	Repair & Maint Materials	15,000	(4,032)	10,968
				<u>\$ (19,032)</u>	
Use of Funds:					
UW Campus	800-80-55600-220-000	Telephone	1,080	112	1,192
UW Campus	800-80-55600-250-000	Repair & Maint Serv-Equipment	-	20	20
UW Campus	800-80-55600-280-000	Repair & Maint Serv-Facilities	3,309	5,600	8,909
UW Campus	800-80-55600-330-000	Travel	-	300	300
UW Campus	800-80-55600-822-000	Building Improvements	132,982	13,000	145,982
				<u>\$ 19,032</u>	

To transfer funds for line items over budget

City Admin Building Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
CDA Ordinary Maint	982-67-44000-814-000	Equipment	35,000	(24,000)	11,000
				<u>\$ (24,000)</u>	
Use of Funds					
CDA Ordinary Maint	982-67-44000-392-000	Small Equipment	10,000	24,000	34,000
				<u>\$ 24,000</u>	

To transfer budget for snow blower & other equipment

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Finance	100-11-51500-250-000	Repair & Maint Serv-Equipment	16,013	(1,500)	14,513
				<u>\$ (1,500)</u>	
Use of Funds					
Finance	100-11-51500-330-000	Travel	260	500	760
Finance	100-11-51500-320-000	Publications. Training. Dues	-	1,000	1,000
				<u>\$ 1,500</u>	

To transfer budget for WGFOA trainings

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	8,980	(2,122)	6,858
				<u>\$ (2,122)</u>	
Use of Funds					
Pool	100-53-55420-250-000	Repair & Maint Serv-Equipment	3,600	2,122	5,722
				<u>\$ 2,122</u>	
<i>To transfer budget for pool repair</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
ROW - Trees	100-52-53370-530-000	Rents and Leases	23,071	(3,427)	19,644
Parks	100-52-55200-377-000	Trees. Seed & Sod	1,500	(654)	846
				<u>\$ (4,081)</u>	
Use of Funds					
Forestry	100-52-56110-377-000	Trees. Seed & Sod	9,000	4,081	13,081
				<u>\$ 4,081</u>	
<i>To transfer budget for forestry fall tree plantings</i>					

Stormwater Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	43,432	(1,000)	42,432
Sewer Street Cleaning	950-36-81000-340-000	Operating Supplies	7,000	(2,000)	5,000
				<u>\$ (3,000)</u>	
Use of Funds					
Recycling	100-31-53635-350-000	Repair & Maint Materials	7,076	1,000	8,076
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	20,864	2,000	22,864
				<u>\$ 3,000</u>	
<i>To transfer budget for brake parts & batteries</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Machinery & Equipment	100-31-53240-350-000	Repair & Maint Materials	56,342	(1,500)	54,842
				<u>\$ (1,500)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-350-000	Repair & Maint Materials	5,502	1,500	7,002
				<u>\$ 1,500</u>	
<i>To transfer budget for #83 refuse truck joystick control</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Garbage & Refuse	100-31-53620-340-000	Operating Supplies	2,000	(13)	1,987
				<u>\$ (13)</u>	
Use of Funds					
Garbage & Refuse	100-31-53620-350-000	Repair & Maint Materials	6,989	13	7,002
				<u>\$ 13</u>	
<i>To transfer budget for #83 refuse truck joystick control</i>					

Airport Capital Imprvmnt Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Airport	632-35-47300-100	Appropriations- City	-	(192,113)	(192,113)
				<u>\$ (192,113)</u>	
Use of Funds					
Airport	632-35-47300-200	Airport Appropriations-Owners	(384,226)	192,113	(192,113)
				<u>\$ 192,113</u>	
<i>To allocate revenue to proper account</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
ROW - Trees	100-52-53370-530-000	Rents and Leases	20,694	(1,050)	19,644
				<u>\$ (1,050)</u>	
Use of Funds					
Forestry	100-52-56110-215-000	Professional Services	10,129	1,050	11,179
				<u>\$ 1,050</u>	
<i>To transfer budget for removing hazard tree from tree bank</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Machinery & Equipment	100-31-53240-350-000	Repair & Maint Materials	54,874	(32)	54,842
				<u>\$ (32)</u>	
Use of Funds					
Recycling	100-31-53635-350-000	Repair & Maint Materials	8,044	32	8,076
				<u>\$ 32</u>	
<i>To transfer budget for replacing #81 fan clutch</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
City Services Facility	100-31-53270-250-000	Repair & Maint Serv-Equipment	3,845	(1,729)	2,116
				<u>\$ (1,729)</u>	
Use of Funds					
City Services Facility	100-31-53270-350-000	Repair & Maint Materials	4,180	1,729	5,909
				<u>\$ 1,729</u>	
<i>To transfer budget for CSC scissor lift joystick</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Machinery & Equipment	100-31-53240-341-000	Tires	15,000	(1,621)	13,379
				<u>\$ (1,621)</u>	
Use of Funds					
Recycling	100-31-53635-341-000	Tires	3,000	1,621	4,621
				<u>\$ 1,621</u>	
<i>To transfer budget for #81/#83 replacement tires</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
PW Operations	100-31-53230-346-000	Uniforms	2,000	(1,300)	700
				<u>\$ (1,300)</u>	
Use of Funds					
PW Operations	100-31-53230-319-000	Safety	3,500	1,300	4,800
				<u>\$ 1,300</u>	
<i>To transfer budget for HI-VIS safety gear</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Administration	100-14-51400-390-000	Other Supplies & Expense	200	(50)	150
				<u>\$ (50)</u>	
Use of Funds					
Administration	100-14-51400-346-000	Uniforms	-	50	50
				<u>\$ 50</u>	
<i>To transfer budget for uniform</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Finance	100-11-51500-330-000	Travel	800	(40)	760
				<u>\$ (40)</u>	
Use of Funds					
Finance	100-11-51500-310-000	Office Supplies	-	40	40
				<u>\$ 40</u>	
<i>To transfer budget for office supplies</i>					

UW Campus

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
UW Campus	800-80-55600-260-000	Repair & Maint Serv-Buildings	50,026	(8,717)	41,309
				<u>\$ (8,717)</u>	
Use of Funds					
UW Campus	800-80-55600-822-000	Building Improvements	137,265	8,717	145,982
				<u>\$ 8,717</u>	
<i>To transfer budget for building improvements</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Civic Center	100-52-55130-250-000	Repair & Maint Serv-Equipment	2,134	(870)	1,264
				<u>\$ (870)</u>	
Use of Funds					
Civic Center	100-52-55130-350-000	Repair & Maint Materials	1,517	870	2,387
				<u>\$ 870</u>	
<i>To transfer budget for gym floor finish</i>					

Stormwater Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Sewer Street Cleaning	950-36-81000-341-000	Tires	3,000	(1,000)	2,000
Sewer Street Cleaning	950-36-81000-340-000	Operating Supplies	8,000	(3,000)	5,000
				<u>\$ (4,000)</u>	
Use of Funds					
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	18,864	4,000	22,864
				<u>\$ 4,000</u>	
<i>To transfer budget for #89 leaf vac parts</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	8,226	(1,368)	6,858
				<u>\$ (1,368)</u>	
Use of Funds					
Pool	100-53-55420-340-000	Operating Supplies	2,536	1,368	3,904
				<u>\$ 1,368</u>	
<i>To transfer budget for chase lounge chairs</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-320-000	Publications. Training. Dues	1,562	(182)	1,380
Recreation	100-53-55300-320-000	Publications. Training. Dues	1,189	(156)	1,033
				<u>\$ (338)</u>	
Use of Funds					
Recreation	100-53-55300-340-171	Operating - Aerobics	364	288	652
Parks	100-52-55200-330-000	Travel	150	50	200
				<u>\$ 338</u>	
<i>To transfer budget for Tai Chi books/Hardy Mileage</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	6,958	(100)	6,858
				<u>\$ (100)</u>	
Use of Funds					
Pool	100-53-55420-250-000	Repair & Maint Serv-Equipment	5,622	100	5,722
				<u>\$ 100</u>	
<i>To transfer budget for pump repairs</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-340-000	Operating Supplies	6,372	(185)	6,187
				<u>\$ (185)</u>	
Use of Funds					
Parks	100-52-55200-343-000	Postage	500	185	685
				<u>\$ 185</u>	
<i>To transfer budget for stamped envelopes</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Economic Development	100-15-56710-320-000	Publications. Training. Dues	1,000	(777)	223
				<u>\$ (777)</u>	
Use of Funds					
BEDC	100-67-56710-320-000	Publications. Training. Dues	-	777	777
				<u>\$ 777</u>	
<i>To transfer budget for Economic Development booklets</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Pool	100-53-55420-822-000	Building Improvements	8,333	(1,684)	6,649
				<u>\$ (1,684)</u>	
Use of Funds					
Pool	100-53-55420-280-000	Repair & Maint Serv-Facilities	5,174	1,684	6,858
				<u>\$ 1,684</u>	
<i>To transfer budget for pool ladder replacement</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Police Department	100-20-52110-814-000	Equipment Purchases	65,900	(1,000)	64,900
				<u>\$ (1,000)</u>	
Use of Funds					
Data Processing	100-10-51450-814-000	Equipment Purchases	13,960	1,000	14,960
				<u>\$ 1,000</u>	
<i>To transfer budget for V Center license & support</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Library	100-51-55110-260-000	Repair & Maint Serv-Buildings	13,783	(535)	13,248
Library	100-51-55110-311-000	Automation Software & Supplies	7,935	(410)	7,525
Library	100-51-55110-328-000	Lib Mat - Audio Visual	17,284	(260)	17,024
Library	100-51-55110-324-000	Lib Mat-Juvenile	14,400	(62)	14,338
Library	100-51-55110-260-000	Repair & Maint Serv-Buildings	13,275	(27)	13,248
Library	100-51-55110-391-510	Library-Programming-Children's	5,049	(45)	5,004
Library	100-51-55110-392-000	Small Equipment Purchase	4,800	(236)	4,564
Library	100-51-55110-311-000	Automation Software & Supplies	8,590	(1,065)	7,525
				<u>\$ (2,640)</u>	
Use of Funds					
Library	100-51-55110-250-000	Repair & Maint Serv-Equipment	1,438	535	1,973
Library	100-51-55110-310-000	Office Supplies	1,325	410	1,735
Library	100-51-55110-323-000	Lib Mat-Adult Fiction	13,700	260	13,960
Library	100-51-55110-327-000	Lib Mat-Teen	4,993	62	5,055
Library	100-51-55110-350-000	Repair & Maint Materials	3,750	27	3,777
Library	100-51-55110-391-511	Library-Programming-Teen	722	45	767
Library	100-51-55110-391-513	Library-Programming-Adult	1,975	236	2,211
Library	100-51-55110-530-000	Rents and Leases	5,050	1,065	6,115
				<u>\$ 2,640</u>	

To transfer budget for items over budget

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Fire Protection	100-21-52200-250-000	Repair & Maint Serv-Equipment	12,896	(240)	12,656
Fire Protection	100-21-52200-310-000	Office Supplies	1,526	(392)	1,134
				<u>\$ (632)</u>	
Use of Funds					
Fire Protection	100-21-52200-390-000	Other Supplies & Expense	2,607	632	3,239
				<u>\$ 632</u>	

To transfer budget for service awards

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Fire Protection	100-21-52200-270-000	Special Services	17,694	(3,900)	13,794
				<u>\$ (3,900)</u>	
Use of Funds					
Fire Protection	100-21-52200-240-000	Repair & Maint Service-Vehicle	12,629	3,900	16,529
				<u>\$ 3,900</u>	

To transfer budget for squad #2 emergency repair

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Transfer from Other Function within Same Fund					
Parks	100-52-55200-350-000	Repair & Maint Materials	4,057	(78)	3,979
				<u>\$ (78)</u>	
Use of Funds					
Civic Center	100-52-55130-220-000	Telephone	906	68	974
Pool	100-53-55420-220-000	Telephone	566	10	576
				<u>\$ 78</u>	
<i>To transfer budget for Civic Center phone overage</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-340-000	Operating Supplies	6,523	(336)	6,187
				<u>\$ (336)</u>	
Use of Funds					
Parks	100-52-55200-341-000	Tires	1,302	336	1,638
				<u>\$ 336</u>	
<i>To transfer budget for tractor tires</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Transfer from Other Function within Same Fund					
Parks	100-52-55200-340-000	Operating Supplies	6,721	(534)	6,187
				<u>\$ (534)</u>	
Use of Funds					
Forestry	100-52-56110-250-000	Repair & Maint Serv-Equipment	4,758	534	5,292
				<u>\$ 534</u>	
<i>To transfer budget for forestry equipment maintenance</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-350-000	Repair & Maint Materials	4,099	(120)	3,979
				<u>\$ (120)</u>	
Use of Funds					
Parks	100-52-55200-319-000	Safety	600	120	720
				<u>\$ 120</u>	
<i>To transfer budget for safety boot purchase</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Zoo	100-52-55410-346-000	Uniforms	250	(140)	110
Zoo	100-52-55410-340-000	Operating Supplies	7,638	(338)	7,300
				<u>\$ (478)</u>	
Use of Funds					
Zoo	100-52-55410-390-000	Other Supplies & Expense	3,000	478	3,478
				<u>\$ 478</u>	

*To transfer budget for zoo shirt purchase***General Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Zoo	100-52-55410-223-000	Heat	3,500	(806)	2,694
				<u>\$ (806)</u>	
Use of Funds					
Zoo	100-52-55410-222-000	Electricity	8,818	806	9,624
				<u>\$ 806</u>	

*To transfer budget for otter house electric***General Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-310-000	Office Supplies	734	(62)	672
Parks	100-52-55200-340-000	Operating Supplies	6,667	(480)	6,187
				<u>\$ (542)</u>	
Use of Funds					
Parks	100-52-55200-320-000	Publications. Training. Dues	1,318	62	1,380
Recreation	100-53-55300-320-000	Publications. Training. Dues	553	480	1,033
				<u>\$ 542</u>	

*To transfer budget for McKevitt conference***General Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Zoo	100-52-55410-260-000	Repair & Maint Serv-Buildings	5,800	(466)	5,334
				<u>\$ (466)</u>	
Use of Funds					
Zoo	100-52-55410-280-000	Repair & Maint Serv-Facilities	10,589	466	11,055
				<u>\$ 466</u>	

To transfer budget for zoo fence repair

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Mapping & Engineering S	100-30-53100-320-000	Publications. Training. Dues	1,000	(650)	350
				<u>\$ (650)</u>	
Use of Funds					
Mapping & Engineering S	100-30-53100-392-000	Small Equipment Purchase	-	650	650
				<u>\$ 650</u>	
<i>To transfer budget for laser level</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Police Department	100-20-52110-814-000	Equipment Purchases	71,600	(6,700)	64,900
				<u>\$ (6,700)</u>	
Use of Funds					
Data Processing	100-10-51450-814-000	Equipment Purchases	8,260	6,700	14,960
				<u>\$ 6,700</u>	
<i>To transfer budget for server backup domain controller</i>					

Stormwater Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Sewer Mains Maintenance	950-36-83100-423-000	Castings	16,963	(5,812)	11,151
				<u>\$ (5,812)</u>	
Use of Funds					
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	17,052	5,812	22,864
				<u>\$ 5,812</u>	
<i>To transfer budget for #88 leaf vac clutch and other expenses</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	100-52-55200-810-000	Vehicle Purchase	22,400	(1,000)	21,400
Zoo	100-52-55410-320-000	Publications. Training. Dues	1,150	(300)	850
				<u>\$ (1,300)</u>	
Use of Funds					
Zoo	100-52-55410-260-000	Repair & Maint Serv-Buildings	4,334	1,000	5,334
Zoo	100-52-55410-260-000	Repair & Maint Serv-Buildings	5,034	300	5,334
				<u>\$ 1,300</u>	
<i>To transfer budget for owl exhibit repair</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-220-000	Telephone	570	(152)	418
Parks	100-52-55200-350-000	Repair & Maint Materials	5,303	(1,324)	3,979
Parks	100-52-55200-346-000	Uniforms	650	(516)	134
Zoo	100-52-55410-342-000	Animal Feed	22,500	(215)	22,285
Recreation	100-53-55300-215-075	Prof Services - Mini Camp	2,020	(258)	1,762
Recreation	100-53-55300-346-150	Uniforms-Adventure/Summer Camp	300	(180)	120
Forestry	100-52-56110-392-000	Small Equipment Purchase	402	(342)	60
Pool	100-53-55420-350-000	Repair & Maint Materials	950	(438)	512
				<u>\$ (3,425)</u>	
Use of Funds					
Civic Center	100-52-55130-220-000	Telephone	935	39	974
Pool	100-53-55420-220-000	Telephone	481	95	576
Parks	100-52-55200-220-000	Telephone	601	40	641
Parks	100-52-55200-250-000	Repair & Maint Serv-Equipment	9,819	1,569	11,388
Civic Center	100-52-55130-260-000	Repair & Maint Serv-Buildings	24,413	249	24,662
Zoo	100-52-55410-350-000	Repair & Maint Materials	1,501	215	1,716
Recreation	100-53-55300-340-171	Operating - Aerobics	439	213	652
Recreation	100-53-55300-340-000	Operating Supplies	100	45	145
Recreation	100-53-55300-346-030	Uniforms - Basketball	300	180	480
Forestry	100-52-56110-250-000	Repair & Maint Serv-Equipment	4,950	342	5,292
Pool	100-53-55420-345-000	Chemicals	8,501	438	8,939
				<u>\$ 3,425</u>	

To transfer budget for yearend budget overages

UW Campus

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
UW Campus	800-80-55600-215-000	Professional Services	15,000	(15,000)	-
UW Campus	800-80-55600-350-000	Repair & Maint Materials	15,000	(4,032)	10,968
				<u>\$ (19,032)</u>	
Use of Funds					
UW Campus	800-80-55600-220-000	Telephone	1,080	112	1,192
UW Campus	800-80-55600-250-000	Repair & Maint Serv-Equipment	-	20	20
UW Campus	800-80-55600-280-000	Repair & Maint Serv-Facilities	3,309	5,600	8,909
UW Campus	800-80-55600-330-000	Travel	-	300	300
UW Campus	800-80-55600-822-000	Building Improvements	132,982	13,000	145,982
				<u>\$ 19,032</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Recreation	100-53-55300-310-000	Office Supplies	700	(17)	683
Recreation	100-53-55300-340-020	Operating - Baseball	250	(95)	155
Pool	100-53-55420-223-000	Heat	3,835	(77)	3,758
Pool	100-53-55420-822-000	Building Improvements	8,316	(1,667)	6,649
				<u>\$ (1,856)</u>	
Use of Funds					
Recreation	100-53-55300-210-000	Publishing	3,300	45	3,345
Recreation	100-53-55300-215-171	Prof Services - Sr Fitness	3,400	803	4,203
Recreation	100-53-55300-270-000	Special Services	1,500	108	1,608
Recreation	100-53-55300-340-100	Operating - Tennis	50	16	66
Recreation	100-53-55300-340-150	Operating - Adventure Camp	398	261	659
Recreation	100-53-55300-340-160	Operating - Visual Arts	310	2	312
Recreation	100-53-55300-340-171	Operating - Aerobics	651	1	652
Recreation	100-53-55300-340-180	Operating - Track	-	123	123
Pool	100-53-55420-215-231	Prof Services - Water Aerobics	1,400	399	1,799
Pool	100-53-55420-220-000	Telephone	575	1	576
Pool	100-53-55420-226-000	Stormwater	2,658	1	2,659
Pool	100-53-55420-345-000	Chemicals	8,938	1	8,939
Pool	100-53-55420-390-000	Other Supplies & Expense	-	78	78
Winter Recreation	100-53-55440-223-000	Heat	200	17	217
				<u>\$ 1,856</u>	

To transfer budget for yearend budget overages

Capital Projects

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Parks	430-52-55200-821-000	Land or Land Improvements	400,000	(1,373)	398,627
				<u>\$ (1,373)</u>	
Use of Funds					
Parks	430-52-55200-861-000	Facilities Improvements	-	1,373	1,373
				<u>\$ 1,373</u>	

To transfer budget for yearend budget overages

Kuenzi Estate

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Recreation	830-53-55300-340-100	Operating - Tennis	1,500	(1,500)	-
				<u>\$ (1,500)</u>	
Use of Funds					
Recreation	830-53-55300-720-000	Grants. Donations. Contribs	-	165	165
Recreation	830-53-55300-861-100	Facility Improvements - Tennis	5,518	1,335	6,853
				<u>\$ 1,500</u>	

To transfer budget for yearend budget overages

Park Segregated

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Parks	870-52-55200-814-000	Equipment Purchases	4,250	(3,715)	535
				<u>\$ (3,715)</u>	
Use of Funds					
Parks	870-52-55200-300-000	Operating Expense	-	2,592	2,592
Parks	870-52-55200-861-000	Facilities Improvements	7,900	800	8,700
Zoo	870-52-55410-300-000	Operating Expense	2,700	323	3,023
				<u>\$ 3,715</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Library	100-51-55110-260-000	Repair & Maint Serv-Buildings	13,613	(365)	13,248
Library	100-51-55110-326-000	Lib Mat-Periodicals	5,635	(128)	5,507
Library	100-51-55110-330-000	Travel	2,000	(216)	1,784
Library	100-51-55110-391-510	Library-Programming-Children's	5,485	(481)	5,004
				<u>\$ (1,190)</u>	
Use of Funds					
Library	100-51-55110-220-000	Telephone	1,100	8	1,108
Library	100-51-55110-221-000	Water & Sewer	780	356	1,136
Library	100-51-55110-226-000	Stormwater	384	1	385
Library	100-51-55110-327-000	Lib Mat-Teen	4,662	393	5,055
Library	100-51-55110-328-000	Lib Mat - Audio Visual	16,896	128	17,024
Library	100-51-55110-330-500	Travel - Programming	-	216	216
Library	100-51-55110-350-000	Repair & Maint Materials	3,727	50	3,777
Library	100-51-55110-391-511	Library-Programming-Teen	765	2	767
Library	100-51-55110-391-512	Library-Programming-Multi-age	-	11	11
Library	100-51-55110-391-513	Library-Programming-Adult	2,186	25	2,211
				<u>\$ 1,190</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Police Department	100-20-52110-392-000	Small Equipment Purchase	24,550	(6,305)	18,245
Departmental Services	100-20-52120-346-000	Uniforms	3,600	(67)	3,533
Records & Support	100-20-52130-392-000	Small Equipment Purchase	1,500	(588)	912
Canine Unit	100-20-52140-340-000	Operating Supplies	500	(500)	-
Canine Unit	100-20-52140-392-000	Small Equipment Purchase	500	(392)	108
				<u>\$ (7,852)</u>	
Use of Funds					
Police Department	100-20-52110-215-000	Professional Services	3,000	252	3,252
Police Department	100-20-52110-330-000	Travel	-	17	17
Police Department	100-20-52110-392-610	Small Equipment-Ballistic Vest	-	6,539	6,539
Departmental Services	100-20-52120-270-000	Special Services	1,000	67	1,067
Records & Support	100-20-52130-346-000	Uniforms	1,936	85	2,021
Canine Unit	100-20-52140-211-000	Veterinary Services	200	892	1,092
				<u>\$ 7,852</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Fire Protection	100-21-52200-220-000	Telephone	2,205	(153)	2,052
				<u>\$ (153)</u>	
Use of Funds					
Fire Protection	100-21-52200-510-000	Insurance	10,491	153	10,644
				<u>\$ 153</u>	

To transfer funds for insurance

Capital Projects

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
New Streets - Aidable	430-30-57330-821-000	Land or Land Improvements	2,283,328	(7,030)	2,276,298
				<u>\$ (7,030)</u>	
Use of Funds					
New Streets - Aidable	430-30-57330-215-000	Professional Services	-	3,620	3,620
New Streets - Aidable	430-30-57330-270-000	Special Services	-	3,410	3,410
				<u>\$ 7,030</u>	

To transfers funds for services being over budget

Stormwater Utility

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Sewer Street Cleaning	950-36-81000-250-000	Repair & Maint Serv-Equipment	7,000	(52)	6,948
Sewer Mains Maintenance	950-36-83100-340-000	Operating Supplies	2,500	(950)	1,550
Sewer Mains Maintenance	950-36-83100-422-000	Pipe	3,000	(1,963)	1,037
Sewer Billing and Collection	950-36-84000-343-000	Postage	6,075	(577)	5,498
Sewer Administration/General	950-36-85000-320-000	Publications. Training. Dues	2,500	(22)	2,478
				<u>\$ (3,564)</u>	
Use of Funds					
Sewer Street Cleaning	950-36-81000-350-000	Repair & Maint Materials	22,812	52	22,864
Sewer Mains Maintenance	950-36-83100-250-000	Repair & Maint Serv-Equipment	500	525	1,025
Sewer Mains Maintenance	950-36-83100-270-000	Special Services	-	425	425
Sewer Mains Maintenance	950-36-83100-423-000	Castings	9,188	1,963	11,151
Sewer Billing and Collection	950-36-84000-530-000	Rents and Leases	8,086	577	8,663
Sewer Administration/General	950-36-85000-231-000	Digger's Hotline	900	22	922
				<u>\$ 3,564</u>	

To transfer budget for yearend budget overages

Donahue Terrace

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
CDA General Expense	980-67-45000-610-900	Principal - Contra expense	-	(30,950)	(30,950)
				<u>\$ (30,950)</u>	
Use of Funds					
CDA Administration	980-67-41000-215-001	Prof Serv-Auditing	500	3,426	3,926
CDA Administration	980-67-41000-215-003	Prof Serv-Management Services	19,500	195	19,695
CDA Administration	980-67-41000-219-000	Accounting Services	500	3,506	4,006
CDA Administration	980-67-41000-343-000	Postage	600	15	615
CDA Administration	980-67-41000-390-000	Other Supplies & Expense	750	345	1,095
CDA Administration	980-67-41000-530-000	Rents and Leases	-	1,607	1,607
CDA Utilities	980-67-43000-221-000	Water & Sewer	6,500	422	6,922
CDA Utilities	980-67-43000-222-000	Electricity	50,000	5,096	55,096
CDA Utilities	980-67-43000-223-000	Heat	7,500	2,116	9,616
CDA Utilities	980-67-43000-224-000	Television	5,800	2,111	7,911
CDA Utilities	980-67-43000-225-000	Garbage	4,000	679	4,679
CDA Utilities	980-67-43000-226-000	Stormwater	400	186	586
CDA Ordinary Maint	980-67-44000-220-000	Telephone	-	641	641
CDA Ordinary Maint	980-67-44000-260-000	Repair & Maint Serv-Buildings	35,000	2,372	37,372
CDA Ordinary Maint	980-67-44000-281-000	Snow Removal & Mowing	2,800	777	3,577
CDA Ordinary Maint	980-67-44000-350-000	Repair & Maint Materials	35,000	6,905	41,905
CDA General Expense	980-67-45000-510-000	Insurance	7,750	551	8,301
				<u>\$ 30,950</u>	

To transfer budget for yearend budget overages

Friends of the Library

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Library	940-51-55110-390-001	Discretionary	10,000	(566)	9,434
				<u>\$ (566)</u>	
Use of Funds					
Library	940-51-55110-225-000	Waste/Recycle Bins	3,555	1	3,556
Library	940-51-55110-300-000	Books Sale Supplies	250	565	815
				<u>\$ 566</u>	

*To transfer funds for books being over budget***City Admin Building Fund**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
CDA Property Additions	982-67-75000-899-000	Contra-Contributed Capital	-	(2,316,209)	(2,316,209)
				<u>\$ (2,316,209)</u>	
Use of Funds					
CDA Administration	982-67-41000-215-000	Professional Services	-	28,760	28,760
CDA Administration	982-67-41000-310-000	Office Supplies	-	5,000	5,000
CDA Administration	982-67-41000-343-000	Postage	-	25	25
CDA Administration	982-67-41000-390-000	Other supplies & expense	-	67	67
CDA Utilities	982-67-43000-222-000	Electricity	-	12,565	12,565
CDA General Expense	982-67-45000-510-000	Insurance	-	7,632	7,632
CDA Property Additions	982-67-75000-215-000	Professional Services	-	23,332	23,332
CDA Property Additions	982-67-75000-814-000	Equipment purchases	-	825,315	825,315
CDA Property Additions	982-67-75000-822-000	Building Improvements	-	1,413,513	1,413,513
				<u>\$ 2,316,209</u>	

*To transfer funds for building improvements***CDBG**

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
CDA Administration	983-67-41000-215-002	Prof Serv-Legal	5,000	(1,347)	3,653
				<u>\$ (1,347)</u>	
Use of Funds					
CDA Administration	983-67-41000-530-000	Rents and Leases	-	1,347	1,347
				<u>\$ 1,347</u>	

To transfer funds for chargeback from City

79 Revolving

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
CDA Administration	986-67-41000-390-000	Other Supplies & Expense	5,000	(5,000)	-
				<u>\$ (5,000)</u>	
Use of Funds					
CDA Property Additions	986-67-75000-880-000	New Development Distribution	84,000	5,000	89,000
				<u>\$ 5,000</u>	
<i>To transfer funds for Countryside loan</i>					

TIF Incentive Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
CDA Administration	988-67-41000-215-000	Professional Services	500	(30)	470
				<u>\$ (30)</u>	
Use of Funds					
CDA Administration	988-67-41000-390-000	Other Supplies & Expense	-	30	30
				<u>\$ 30</u>	
<i>To transfer funds for supplies being over budget</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:					
Reduction in Other Appropriation within Same Fund					
ROW - Trees	100-52-53370-377-000	Trees, Seed, Sod	6,073	(1,598)	4,475
Civic Center	100-52-55130-222-000	Electricity	19,000	(496)	18,504
Civic Center	100-52-55130-250-000	Repair & Maint Serv-Equipment	2,630	(1,366)	1,264
Civic Center	100-52-55130-310-000	Office Supplies	600	(87)	513
Civic Center	100-52-55130-320-000	Publications. Training. Dues	350	(350)	-
Parks	100-52-55200-222-000	Electricity	11,000	(1,599)	9,401
Parks	100-52-55200-240-000	Repair & Maint Service-Vehicle	3,000	(2,105)	895
Parks	100-52-55200-260-000	Repair & Maint Serv-Buildings	18,696	(321)	18,375
Parks	100-52-55200-310-000	Office Supplies	838	(166)	672
Parks	100-52-55200-340-000	Operating Supplies	6,557	(370)	6,187
Parks	100-52-55200-345-000	Chemicals	4,285	(327)	3,958
Parks	100-52-55200-392-000	Small Equipment Purchase	1,000	(516)	484
Parks	100-52-55200-530-000	Rents and Leases	1,057	(403)	654
Forestry	100-52-56110-215-000	Professional Services	11,550	(371)	11,179
Forestry	100-52-56110-392-000	Small Equipment Purchase	558	(498)	60
				<u>\$ (10,573)</u>	
Use of Funds					
ROW - Trees	100-52-53370-530-000	Rents and Leases	17,523	2,121	19,644
Civic Center	100-52-55130-223-000	Heat	10,000	776	10,776
Civic Center	100-52-55130-260-000	Repair & Maint Serv-Buildings	24,661	1	24,662
Civic Center	100-52-55130-340-000	Operating Supplies	8,000	167	8,167
Civic Center	100-52-55130-350-000	Repair & Maint Materials	2,370	17	2,387
Parks	100-52-55200-250-000	Repair & Maint Serv-Equipment	11,367	21	11,388
Parks	100-52-55200-280-000	Repair & Maint Serv-Facilities	19,073	4,503	23,576
Parks	100-52-55200-341-000	Tires	1,336	302	1,638
Parks	100-52-55200-348-000	Gas. Diesel. Oil. Grease	10,500	732	11,232
Parks	100-52-55200-814-000	Equipment Purchases	12,000	91	12,091
Zoo	100-52-55410-220-000	Telephone	200	3	203
Zoo	100-52-55410-222-000	Electricity	8,006	1,618	9,624
Zoo	100-52-55410-280-000	Repair & Maint Serv-Facilities	11,007	48	11,055
Zoo	100-52-55410-340-000	Operating Supplies	7,162	138	7,300
Forestry	100-52-56110-340-000	Operating Supplies	1,173	35	1,208
				<u>\$ 10,573</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:					
Reduction in Other Appropriation within Same Fund					
PW Operations	100-31-53230-330-000	Travel	3,000	(470)	2,530
City Services Facility	100-31-53270-319-000	Safety	500	(49)	451
City Services Facility	100-31-53270-340-000	Operating Supplies	16,000	(5,881)	10,119
Street Maintenance	100-31-53300-270-000	Special Services	16,000	(458)	15,542
Trees and Brush	100-31-53370-340-000	Operating Supplies	500	(192)	308
Street Lighting	100-31-53420-222-000	Electricity	130,000	(9,314)	120,686
Parking Lots	100-31-53450-410-000	Concrete & Clay Materials	2,959	(77)	2,882
				<u>\$ (16,441)</u>	
Use of Funds					
PW Operations	100-31-53230-210-000	Publishing	400	346	746
PW Operations	100-31-53230-220-000	Telephone	550	124	674
City Services Facility	100-31-53270-250-000	Repair & Maint Serv-Equipment	1,271	845	2,116
City Services Facility	100-31-53270-260-000	Repair & Maint Serv-Buildings	14,000	2,623	16,623
City Services Facility	100-31-53270-348-000	Gas. Diesel. Oil. Grease	1,000	539	1,539
City Services Facility	100-31-53270-350-000	Repair & Maint Materials	5,229	680	5,909
City Services Facility	100-31-53270-392-000	Small Equipment Purchase	15,000	1,243	16,243
Street Maintenance	100-31-53300-410-000	Concrete & Clay Materials	4,000	418	4,418
Street Maintenance	100-31-53300-530-000	Rents and Leases	-	40	40
Trees and Brush	100-31-53370-250-000	Repair & Maint Serv-Equipment	-	192	192
Parking Lots	100-31-53450-226-000	Stormwater	1,900	77	1,977
Garbage & Refuse	100-31-53620-348-000	Gas. Diesel. Oil. Grease	17,000	2,482	19,482
Garbage & Refuse	100-31-53620-350-000	Repair & Maint Materials	5,513	1,489	7,002
Recycling	100-31-53635-240-000	Repair & Maint Service-Vehicle	41,601	831	42,432
Recycling	100-31-53635-290-000	Other Contracted Services	32,000	2,243	34,243
Recycling	100-31-53635-348-000	Gas. Diesel. Oil. Grease	11,500	1,225	12,725
Recycling	100-31-53635-350-000	Repair & Maint Materials	7,032	1,044	8,076
				<u>\$ 16,441</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Council	100-10-51100-220-000	Telephone	160	(95)	65
Council	100-10-51100-320-000	Publications. Training. Dues	1,500	(1,395)	105
Council	100-10-51100-330-000	Travel	200	(200)	-
Mayor	100-10-51410-320-000	Publications. Training. Dues	1,440	(81)	1,359
Data Processing	100-10-51450-340-000	Operating Supplies	1,000	(460)	540
Celebrations & Entertainr	100-10-55310-270-000	Special Services	300	(149)	151
				<u>\$ (2,380)</u>	
Use of Funds					
Council	100-10-51100-210-000	Publishing	1,500	1,090	2,590
Council	100-10-51100-390-000	Other Supplies & Expense	1,200	450	1,650
Council	100-10-51100-392-000	Small Equipment Purchase	-	150	150
Mayor	100-10-51410-220-000	Telephone	400	55	455
Mayor	100-10-51410-310-000	Office Supplies	300	26	326
Data Processing	100-10-51450-814-000	Equipment Purchases	14,500	460	14,960
Celebrations & Entertainr	100-10-55310-390-000	Other Supplies & Expense	950	149	1,099
				<u>\$ 2,380</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Reduction in Other Appropriation within Same Fund			
Elections	100-11-51440-340-000	Operating Supplies	2,760	(30)	2,730
Assessment	100-11-51530-215-000	Professional Services	37,960	(50)	37,910
PS/Admin Building	100-11-51640-260-000	Repair & Maint Serv-Buildings	8,503	(1,824)	6,679
				<u>\$ (1,904)</u>	
Use of Funds					
Elections	100-11-51440-210-000	Publishing	300	30	330
Assessment	100-11-51530-310-000	Office Supplies	40	38	78
Assessment	100-11-51530-343-000	Postage	-	12	12
PS/Admin Building	100-11-51640-340-000	Operating Supplies	4,750	1,824	6,574
				<u>\$ 1,904</u>	

To transfer budget for yearend budget overages

Taxi Grant

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Taxi Transportation	230-11-53500-290-000	Other Contracted Services	518,948	(505)	518,443
				<u>\$ (505)</u>	
Use of Funds					
Taxi Transportation	230-11-53500-340-000	Operating Supplies	-	5	5
Taxi Transportation	230-11-53500-390-000	Other Supplies & Expense	-	500	500
				<u>\$ 505</u>	

To transfer budget for yearend budget overages

UW Campus

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
UW Campus	800-80-55600-260-000	Repair & Maint Serv-Buildings	64,883	(23,574)	41,309
				<u>\$ (23,574)</u>	
Use of Funds					
UW Campus	800-80-55600-280-000	Repair & Maint Serv-Facilities	8,600	309	8,909
UW Campus	800-80-55600-822-000	Building Improvements	122,717	23,265	145,982
				<u>\$ 23,574</u>	

To transfer funds for project expenses

Unfunded Pension Liability

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
Interest on Notes	740-10-58220-620-000	Interest	21,075	(100)	20,975
				<u>\$ (100)</u>	
Use of Funds					
Interest on Notes	740-10-58300-630-180	Issuance	-	100	100
				<u>\$ 100</u>	

To transfer budget for yearend budget overages

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds: Reduction in Other Appropriation within Same Fund					
City Attorney	100-13-51300-320-000	Publications. Training. Dues	5,080	(499)	4,581
				<u>\$ (499)</u>	
Use of Funds					
City Attorney	100-13-51300-215-000	Professional Services	500	499	999
				<u>\$ 499</u>	

To transfer funds for professional services

2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
Recreation	830-53-49300-000	5,518	7,018
		\$ 5,518	
Recreation	830-53-55300-861-100	5,518	6,853
<i>To appropriate funds for tennis court utilizing fund balance</i>		\$ 5,518	
BID	390-69-49300-000	3,459	29,042
		\$ 3,459	
Community Development	390-69-56700-300-972	3,459	26,959
<i>To appropriate funds from reserves for promotions over budget</i>		\$ 3,459	
Parks	490-52-48300-000	3,545	3,545
		\$ 3,545	
Recreation	490-53-55300-814-000	3,545	3,545
<i>To appropriate funds for treadmill replacement</i>		\$ 3,545	
Alma Waite	820-82-49300-000	1,500	3,380
		\$ 1,500	
Cultural Expense	820-82-55190-720-000	1,500	14,500
<i>To appropriate funds for Tuscania Memorial utilizing fund balance</i>		\$ 1,500	
Finance	720-11-47340-000	4,800	4,800
Finance	720-11-47350-000	6,130	6,130
Finance	720-11-47360-000	2,420	2,420
Finance	720-11-47400-000	59,157	59,157
Finance	720-11-47500-000	2,710	2,710
		\$ 75,217	
Insurance Premium	720-11-51491-510-000	75,217	75,217
<i>To create budget for planned insurance expenditures</i>		\$ 75,217	
General Government	740-10-47400-000	18,900	18,900
General Government	740-10-47350-000	980	980
General Government	740-10-47340-000	1,195	1,195
		\$ 21,075	
Interest on Notes	740-10-58220-620-000	21,075	20,975
<i>To create budget for interest expense</i>		\$ 21,075	
Parks	250-52-46842-000	4,307	4,307
		\$ 4,307	
Parks	250-52-55200-821-000	4,307	5,843
<i>To create budget for land improvements</i>		\$ 4,307	
Recreation	830-53-49300-000	1,500	7,018
		\$ 1,500	
Recreation	830-53-55300-340-100	1,500	-
<i>To create budget for tennis courts utilizing fund balance</i>		\$ 1,500	

City of Baraboo
2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
Parks	890-52-49300-000	4,852	9,377
Parks	890-52-48210-000	200	200
Parks	890-52-48110-000	28	28
		<u>\$ 5,080</u>	
Parks	890-52-55200-822-000	4,600	9,125
Parks	890-52-55200-300-000	480	480
<i>To create budget to apply fund balance for Oshner Park ADA</i>		<u>\$ 5,080</u>	
General Government	360-10-41120-000	387,806	670,537
General Government	360-10-48110-000	2,670	2,670
		<u>\$ 390,476</u>	
Principal on Bonds	360-10-58110-610-121	70,000	70,000
Principal on Bonds	360-10-58110-610-141	60,000	60,000
Principal on Bonds	360-10-58110-610-161	225,000	225,000
Interest on Bonds	360-10-58210-620-121	8,963	8,963
Interest on Bonds	360-10-58210-620-141	10,238	10,238
Interest on Bonds	360-10-58210-620-161	15,550	15,550
Paying Agent	360-10-58300-630-161	75	75
Independent Auditing	360-11-51510-215-000	650	5,831
<i>To create budget for planned TIF6 expenditures</i>		<u>\$ 390,476</u>	
General Government	100-10-49300-000	9,434	600,187
		<u>\$ 9,434</u>	
Alma Waite Annex	100-21-51620-822-000	9,434	9,434
<i>To create budget for HVAC utilizing fund balance</i>		<u>\$ 9,434</u>	
Street Department	100-31-48307-000	3,993	4,993
		<u>\$ 3,993</u>	
Street Maintenance	100-31-53300-374-000	3,993	28,993
<i>To create budget for gravel utilizing sale of recyclables</i>		<u>\$ 3,993</u>	

City of Baraboo
2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
Recreation	100-53-46751-020	(170)	3,230
Recreation	100-53-46751-030	(380)	1,520
Recreation	100-53-46751-031	(974)	1,826
Recreation	100-53-46751-050	(106)	1,194
Recreation	100-53-46751-075	(940)	2,060
Recreation	100-53-46751-091	(223)	3,077
Recreation	100-53-46751-140	(510)	4,990
Recreation	100-53-46751-160	(830)	4,170
Recreation	100-53-46751-170	(200)	-
Recreation	100-53-46751-180	(225)	925
Recreation	100-53-46751-900	(450)	1,750
Recreation	100-53-46752-000	(58)	14,442
Recreation	100-53-46753-310	(637)	563
		<u>\$ (5,703)</u>	
Recreation	100-53-55300-215-160	(2,860)	1,250
Pool	100-53-55420-221-000	(771)	3,429
Pool	100-53-55420-222-000	(1,407)	7,093
Pool	100-53-55420-223-000	(665)	3,758
<i>To reduce expenditure budget for revenues that came in under budget</i>		<u>\$ (5,703)</u>	
General Government	490-10-49300-000	52,375	340,825
		<u>\$ 52,375</u>	
Public Works	490-31-53240-814-000	52,375	52,375
<i>To create budget for Crafcro Tar Kettle utilizing fund balance</i>		<u>\$ 52,375</u>	
Engineering	440-30-42100-000	20,790	20,790
		<u>\$ 20,790</u>	
New Sidewalk	440-52-56110-270-000	20,790	20,790
<i>To create budget for dangerous tree removal</i>		<u>\$ 20,790</u>	
Library	850-51-48110-000	9,008	9,008
		<u>\$ 9,008</u>	
Library	850-51-55110-300-000	8,251	8,272
Tfr to Library Seg /Bldg	850-51-59285-900-000	757	757
<i>To create budget for planned expenditures</i>		<u>\$ 9,008</u>	
Library	851-51-48210-000	40,395	40,395
		<u>\$ 40,395</u>	
Library	851-51-55110-215-000	26,500	26,500
Library	851-51-55110-221-000	379	379
Library	851-51-55110-222-000	3,255	3,255
Library	851-51-55110-223-000	637	637
Library	851-51-55110-260-000	7,620	7,810
Library	851-51-55110-270-000	331	4,910
Library	851-51-55110-340-000	333	333
Library	851-51-55110-822-000	1,340	1,340
<i>To create budget for planned expenditures</i>		<u>\$ 40,395</u>	

2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
Library	850-51-49294-000	21	21
		\$ 21	
Library	850-51-55110-300-000	21	8,272
<i>To create budget for planned expenditures</i>		\$ 21	
Library	851-51-48110-000	5,101	5,101
		\$ 5,101	
Library	851-51-55110-260-000	190	7,810
Library	851-51-55110-270-000	4,579	4,910
Library	851-51-55110-510-000	332	332
<i>To create budget for planned expenditures</i>		\$ 5,101	
Police	100-20-43525-610	2,752	2,752
		\$ 2,752	
Police Department	100-20-52110-220-000	2,079	11,079
Police Department	100-20-52110-346-000	170	15,170
Records & Support	100-20-52130-310-000	467	4,467
Records & Support	100-20-52130-346-000	36	2,021
<i>To create additional budget for bullet proof vests</i>		\$ 2,752	
Fire	100-21-48500-000	5,655	5,655
		\$ 5,655	
Municipal Building - Fire Dept	100-21-51610-223-000	3,123	6,852
Municipal Building - Fire Dept	100-21-51610-260-000	2,532	12,721
<i>To create budget for donations that were received</i>		\$ 5,655	
Fire	252-21-46843-000	20,000	20,000
		\$ 20,000	
Fire	252-21-52200-215-000	20,000	20,000
<i>To create budget for RW Management Fire Department Study</i>		\$ 20,000	
Fire	900-21-47400-000	12,000	12,000
Fire	900-21-48110-000	1,805	1,805
Fire	900-21-49300-000	3,769	3,769
		\$ 17,574	
Fire Protection	900-21-52200-300-000	17,574	17,574
<i>To create budget for planned expenditures</i>		\$ 17,574	
Airport	632-35-43220-000	1,957,012	1,957,012
		\$ 1,957,012	
Airport	632-35-53510-821-000	1,957,012	2,352,353
<i>To create budget for federal grant award for land improvements</i>		\$ 1,957,012	
Sewer Depreciation	950-36-40417-001	22,584	22,584
		\$ 22,584	
Sewer Depreciation	950-36-40300-541-000	7,701	7,701
Sewer Long Term Debt	950-36-42700-620-161	6,052	7,850
Sewer Long Term Debt	950-36-42700-630-000	8,831	8,896
<i>To create budget for portion of new debt and interest</i>		\$ 22,584	

2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
General Government	560-10-48320-000	165,000	165,000
		<u>\$ 165,000</u>	
Community Development	560-67-56700-880-000	165,000	165,000
<i>To create budget for Harrington Loan Receivable</i>		<u>\$ 165,000</u>	
Community Development Auth	981-67-40601-000	56,292	56,292
Community Development Auth	981-67-40340-100	(2,015)	42,985
		<u>\$ 54,277</u>	
CDA Administration	981-67-41000-215-001	1,426	3,926
CDA Administration	981-67-41000-215-002	1,193	3,693
CDA Administration	981-67-41000-215-003	195	19,695
CDA Administration	981-67-41000-219-000	4,273	4,773
CDA Administration	981-67-41000-220-000	538	1,738
CDA Administration	981-67-41000-343-000	99	599
CDA Administration	981-67-41000-390-000	65	1,065
CDA Administration	981-67-41000-530-000	1,607	1,607
CDA Utilities	981-67-43000-221-000	173	4,673
CDA Utilities	981-67-43000-225-000	727	4,527
CDA Utilities	981-67-43000-226-000	413	1,163
CDA Ordinary Maint	981-67-44000-214-000	10	10
CDA Ordinary Maint	981-67-44000-220-000	378	378
CDA Ordinary Maint	981-67-44000-281-000	541	4,041
CDA Ordinary Maint	981-67-44000-390-000	42	542
CDA Ordinary Maint	981-67-44000-392-000	1,332	2,832
CDA General Expense	981-67-45000-580-000	12,001	13,281
CDA Property Additions	981-67-75000-822-000	4,264	29,264
CDA Property Additions	981-67-75000-899-000	25,000	-
<i>To apply reserve for budget deficit</i>		<u>\$ 54,277</u>	
Community Development Auth	982-67-40347-100	300,787	300,787
Community Development Auth	982-67-40361-000	26,258	26,258
Community Development Auth	982-67-40363-000	141,402	141,402
		<u>\$ 468,447</u>	
CDA General Expense	982-67-45000-620-000	410,697	410,697
CDA General Expense	982-67-45000-630-000	57,750	57,750
<i>To create budget for interest and issuance cost amortization</i>		<u>\$ 468,447</u>	
Community Development Auth	984-67-40347-000	1,432	3,320
		<u>\$ 1,432</u>	
CDA Administration	984-67-41000-215-002	1,347	1,847
CDA Administration	984-67-41000-390-000	85	85
<i>To create budget for planned expenditures</i>		<u>\$ 1,432</u>	
Community Development Auth	986-67-40601-000	84,000	84,000
		<u>\$ 84,000</u>	
CDA Property Additions	986-67-75000-880-000	84,000	89,000
<i>To create budget for Countryside Loan</i>		<u>\$ 84,000</u>	

City of Baraboo
2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
Community Development Auth	989-67-40346-000	1,076	1,076
Community Development Auth	989-67-40347-000	1,048	1,048
		<u>\$ 2,124</u>	
CDA Administration	989-67-41000-390-000	124	124
CDA Property Additions	989-67-75000-880-000	2,000	2,000
<i>To create budget for Parker Loan Distribution</i>		<u>\$ 2,124</u>	
Parks	100-52-48210-000	4,415	61,415
Parks	100-52-46720-000	(629)	10,171
Parks	100-52-46730-000	(581)	5,119
Parks	100-52-46753-330	(6)	4,994
		<u>\$ 3,199</u>	
Parks	100-52-55200-220-000	1	641
Parks	100-52-55200-226-000	143	10,277
Parks	100-52-55200-321-000	1	39
Parks	100-52-55200-350-000	1	3,979
Zoo	100-52-55410-211-000	1,155	5,655
Zoo	100-52-55410-221-000	1,897	9,897
Zoo	100-52-55410-350-000	1	1,716
<i>To create budget for planned expenditures</i>		<u>\$ 3,199</u>	
Lead LSL Revenue	261-37-43540-610	84,509	84,509
		<u>\$ 84,509</u>	
Water Service	261-37-53700-120-000	2,753	2,753
Water Service	261-37-53700-122-000	99	99
Water Service	261-37-53700-130-000	203	203
Water Service	261-37-53700-131-000	231	231
Water Service	261-37-53700-132-000	905	905
Water Service	261-37-53700-215-000	5,251	5,251
Water Service	261-37-53700-238-000	75,067	75,067
<i>To create budget for planned expenditures</i>		<u>\$ 84,509</u>	
General Government	309-10-41120-000	714	714
		<u>\$ 714</u>	
Urban Development	309-10-56600-120-000	33	33
Urban Development	309-10-56600-130-000	3	3
Urban Development	309-10-56600-131-000	3	3
Independent Auditing	309-11-51510-215-000	675	675
<i>To create budget for planned expenditures</i>		<u>\$ 714</u>	

2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
General Government	360-10-41120-000	282,731	670,537
		<u>\$ 282,731</u>	
Industrial Development	360-10-56800-110-000	108	108
Industrial Development	360-10-56800-130-000	9	9
Industrial Development	360-10-56800-131-000	9	9
Industrial Development	360-10-56800-132-000	4	4
Transfer to TIF	360-10-59238-900-000	277,420	277,420
Independent Auditing	360-11-51510-215-000	5,181	5,831
<i>To create budget for planned expenditures</i>		<u>\$ 282,731</u>	
General Government	370-10-41330-000	3,325	3,325
		<u>\$ 3,325</u>	
Industrial Development	370-10-56800-110-000	488	488
Industrial Development	370-10-56800-130-000	38	38
Industrial Development	370-10-56800-131-000	40	40
Interest on Advance	370-10-58290-620-000	2,084	2,084
Interest on Advance	370-11-51510-215-000	675	675
<i>To create budget for planned expenditures</i>		<u>\$ 3,325</u>	
General Government	380-10-43582-620	304,335	304,335
General Government	380-10-49238-000	199,286	199,286
		<u>\$ 503,621</u>	
Urban Development	380-10-56600-110-000	1,809	1,809
Urban Development	380-10-56600-130-000	131	131
Urban Development	380-10-56600-131-000	146	146
Urban Development	380-10-56600-132-000	232	232
Urban Development	380-10-56600-215-000	3,375	3,375
Urban Development	380-10-56600-226-000	2,207	2,207
Urban Development	380-10-56600-270-000	473,098	473,098
Urban Development	380-10-56600-390-000	13,547	13,547
Urban Development	380-10-56600-510-000	92	92
Urban Development	380-10-56600-720-000	7,590	7,590
Interest on Advance	380-10-58290-620-000	719	719
Independent Auditing	380-11-51510-215-000	675	675
<i>To create budget for planned expenditures</i>		<u>\$ 503,621</u>	
Finance	720-11-48140-000	3,638	3,638
		<u>\$ 3,638</u>	
Insurance Claims	720-11-51493-510-000	3,138	3,138
Public Works Insurance Claims	720-31-51493-510-000	500	1,474
<i>To create budget for insurance claims</i>		<u>\$ 3,638</u>	
General Government	100-10-49300-000	22,220	600,187
		<u>\$ 22,220</u>	
Library	100-51-55110-110-000	22,220	193,013
<i>To create budget for employee separation benefits</i>		<u>\$ 22,220</u>	

2018 4th Quarter Budget Amendments

Common Council approved the following 2018 Budget Amendments at their [March 26, 2019](#) meeting:

Department	Account Number	Increase/ (Decrease)	Amended Budget
Police	100-20-49310-000	163	7,027
		\$ 163	
Police Department	100-20-52110-392-000	163	18,245
<i>To appropriate funds from reserve for bike expenditures</i>		\$ 163	
Police	100-20-49310-000	467	7,027
		\$ 467	
Police Department	100-20-52110-315-000	125	375
Police Department	100-20-52110-390-000	342	2,547
<i>To appropriate funds for youth/donation expenses</i>		\$ 467	
Fire	100-21-49310-000	2,776	3,476
		\$ 2,776	
Fire Protection	100-21-52200-340-000	766	7,876
Fire Protection	100-21-52200-392-000	597	14,158
Fire Protection	100-21-52200-350-000	724	1,891
Fire Protection	100-21-52200-320-000	196	10,971
Fire Protection	100-21-52200-390-000	493	3,239
<i>To appropriate funds from fire donation account</i>		\$ 2,776	
Street Department	100-31-46391-000	971	5,971
		\$ 971	
Garbage & Refuse	100-31-53620-392-000	971	971
<i>To appropriate additional reserve for sale of garbage carts</i>		\$ 971	
Wat Int on Debt to Municipality	970-37-49300-000	1,835	5,960
		\$ 1,835	
WA Storage Facilities Expense	970-37-66100-280-000	1,835	4,960
<i>Transfer funds from O&M to cover 2017 budgeted expense, billed in 2018</i>		\$ 1,835	
Sewer - Long Term Debt	960-36-49300-000	12,200	12,780
		\$ 12,200	
Sewer Outside Service Employ	960-36-85200-215-000	12,200	19,700
<i>Transfer funds from O&M to cover rate study budgeted in 2017, completed in 2018</i>		\$ 12,200	
Sewer - Long Term Debt	960-36-49300-000	580	12,780
		\$ 580	
Sewer Office Expenses	960-36-85100-260-000	580	3,230
<i>To appropriate funds for Tuscania Memorial utilizing fund balance</i>		\$ 580	
Wat Int on Debt to Municipality	970-37-49300-000	4,125	5,960
		\$ 4,125	
Water Office Supplies/Expense	970-37-92100-260-000	4,125	20,025
<i>Transfer funds from O&M to cover CSC shed budgeted in 2017, not started until 2018</i>		\$ 4,125	
		<u>\$ 4,375,022</u>	

Published by the authority of the City of Baraboo.

Cynthia Haggard, Finance Director

RESOLUTION NO. 2018 -

Dated: March 26, 2019

The City of Baraboo, Wisconsin

Background: This resolution seeks the approval of a Citizen Participation Plan, which is a requisite condition for a CDBG CLOSE Public Facility grant application. Both the Finance Committee and City Council reviewed the CDBG CLOSE program at their respective meetings on January 22, 2019 and the City Council authorized the submittal of a grant application to the CDBG CLOSE Public Facilities program.

Fiscal Note: ☒ *Not Required* ☐ *Budgeted Expenditure* ☐ *Not Budgeted*
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, Federal monies are available under the Wisconsin Community Development Block Grant (CDBG) program, administered by the State of Wisconsin, Department of Administration, Division of Energy, Housing and Community Resources (DEHCR), for the improvement of public facilities (CDBG-PF); and

WHEREAS, after public meeting and due consideration, the Citizen Participation Committee has recommended that an application be submitted to the State of Wisconsin for the following project:

The Reconstruction of Lake Street from Walnut Street to Springbrook Drive

WHEREAS, it is necessary for the Common Council to approve the preparation and filing of an application for the City to receive funds from this program; and

WHEREAS, the Common Council has reviewed the need for the proposed projects and the benefits to be gained therefrom;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Baraboo does approve and authorize the preparation and filing of an application for the above-named project;

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign all necessary documents on behalf of the City; and

BE IT FURTHER RESOLVED that the authority is hereby granted to the Baraboo Community Development Authority Citizen Participation Committee to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

Offered by: Baraboo CDA
Motion:
Second:

Approved: _____

Attest: _____

RESOLUTION NO. 2018-

Dated: March 26, 2019

The City of Baraboo, Wisconsin

Background: Since the Baraboo Municipal Building is new, there have been a number of new service agreements planned for the 2019 budget. One such service is the building automation system (HVAC). The system was under warranty and is now approaching the end of its warranty period.

The company who installed the system is United Systems Associates, LLC. A proposal was received from United Systems Associates, LLC for the Delta Controls Monitoring and Preventative Maintenance after the budget was passed. The City had budgeted \$1,500 for this service; it came in at \$4,270, or \$2,770 over budget. The increase is due to a more comprehensive service plan. Originally, the budget was for monitoring only. Other services have been added; such as, preventative maintenance, system upgrade, and alarm management.

Since United Systems Associates, LLC installed the system, the service agreement is being awarded to them. No other quotes were sought, because United Systems Associates, LLC is intimately familiar with the system.

The funding source for this obligation will come from applied fund balance.

Note: (<input checked="" type="checkbox"/> one)	<input type="checkbox"/> Not Required	<input type="checkbox"/> Budgeted Expenditure	<input checked="" type="checkbox"/> Not Budgeted
Comments:			

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

WHEREAS, the City accept the proposal from United Systems Associates, LLC to Monitor the Delta Controls, provide preventative maintenance and offsite support on said system; and

NOW, THEREFORE, BE IT RESOLVED, that a budget amendment for \$2,770 be made to increase expenditures for the Baraboo Municipal Building.

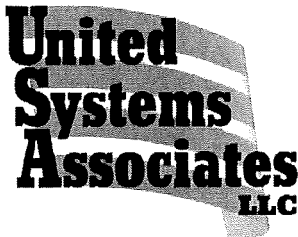
Offered by: Finance Committee

Motion:

Second:

Approved: _____

Attest: _____



1751 N. King Dr.
Milwaukee, WI 53212
TEL. (414) 431-1168 FAX (414) 431-1362

Thomas Pinion, PE
Director of Public Works/City Engineer
City of Baraboo
101 South Blvd.
Baraboo, WI 53913

December 26, 2018

RE: Controls System Preventive Maintenance and Monitoring

Mr. Pinion:

The following is our proposal for the Delta Controls Monitoring and Preventive Maintenance. We will provide the following:

GENERAL

2 site visits per year. Each site visit will consist of the following.

- Physically check 10% of the controllers, associated sensors and devices.
- Check operation of all other systems through software.
- Software updates and annual subscription costs.
- Controller firmware updates as needed.

Offsite Support includes

- Minor program changes, graphic changes and setpoint adjustments.
- Alarm management.
- Phone support

Delta Controllers Included at site:

- 1 – eBMGR-MOD1 HW, CW System Controller
- 1 – DSC-1616E AHU Controller
- 51 – eZV-440 VAV Controllers
- 18 – eZVP-440 VAV Controllers
- 1 – DSC-1146E MAU Controller
- 1 – DAC-1146 MAU Controller

Exclusions:

- Control components and controllers that are not covered under the manufacturer's warranty.
- Repair labor after warranty period expires.
- Major changes to programming and graphics

Overall Annual Total \$4,270.00

Thank You,

Gary Beyer

***Integrated Building
Automation***

A Resolution authorizing the City of Baraboo to submit a grant application to WEDC on behalf of the Al Ringling Brewery Project

NBR - 3

RESOLUTION NO. 2018-

Dated: March 26, 2019

The City of Baraboo, Wisconsin

Background: Plans for the creation of a brewery in the Al Ringling Mansion are currently underway. The principals of the project wish to request assistance from WEDC, the Wisconsin Economic Development Corporation and that request must have the approval of the City Council in order to submit an application. A draft application has been prepared and is attached. The deadline for submittal of the application is March 31st. The Plan Commission approved a Conditional Use Permit for this project on December 18, 2018. There is no funding from the City committed for this project.

Note: (☒ *one*) [☐ *Not Required*] [☐ *Budgeted Expenditure*] [☐ *Not Budgeted*]
Comments:

Resolved by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

To authorize the City Administrator to submit a grant application to WEDC on behalf of the Al Ringling Brewery project.

Offered by: Finance/Personnel Comt.

Motion:

Second:

Approved: _____

Attest: _____


**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**
COMMUNITY APPLICATION
SECTION I-APPLICANT INFORMATION

Legal Entity: ☒ City ☐ Town ☐ Village ☐ County ☐ Tribal Entity ☐ Nonprofit (Attach copies of IRS documents showing acceptance of Federal Tax Exempt Status) ☐ Other Governmental Unit

Legal Name: City of Baraboo

Trade Name:

Mailing Address: 101 South Blvd.,

City, State, Zip: Baraboo, WI 53913

FEIN: 39-6005391

DO NOT ENTER SSN

(Federal Employee Identification Number – Tax ID or Social Security Number)

NAICS: 926110

Fiscal Year End Date: 1/1/2019

Check box if W-9 is attached to the application

Website URL: www.cityofbaraboo.com

Phone:

Chief Elected Official: Mike Palm

Title: Mayor

Phone: 608-355-2715

Email: mpalm@cityofbaraboo.com

CONTACT

Local Government Contact: Ed Geick

Title: City Administrator

Email: egeick@cityofbaraboo.com

Phone: 608-355-2715

Mailing Address: 101 South Blvd.

City, State, Zip: Baraboo, WI 53913

Non-Government Contact: Jonathon Bare

Title: Owner

Email: jondbare@gmail.com

Phone: 414-552-4747

Mailing Address: 623 Broadway St.

City, State, Zip: Baraboo, WI 53913

Contracting Contact:

Title:

Email:

Phone:

Mailing Address:

City, State, Zip:

SECTION II-INFORMATION ON LEGAL PROCEEDINGS

Has the applicant been involved in a lawsuit in the last 5 years?

☐ Yes ☒ No

Has the applicant been involved in a bankruptcy or insolvency proceeding in the last 10 years, or are any such proceedings pending?

☐ Yes ☒ No

Has the applicant been charged with a crime, ordered to pay or otherwise comply with civil penalties imposed, or been the subject of a criminal or civil investigation in the last 5 years?

☐ Yes ☒ No

Does the applicant have any outstanding tax liens?

☐ Yes ☒ No

Please attach a detailed explanation of any YES responses.

SECTION III-STATE REQUESTS FOR BID OR PROPOSAL

Are you aware of any State of Wisconsin request(s) for bid or request(s) for proposal to which the applicant intends to respond, or to which the applicant has recently responded?

☐ Yes ☒ No

If yes, please provide the following:

- Identify the bid or request for proposal (e.g., bid number, or general description or title).
- Identify the state agency or public entity to which you are submitting the bid or proposal.
- Explain the status of the bid or proposal (e.g., recently submitted; considering submission; in current negotiations).

Please note that if you answer "yes" WEDC may not be able to discuss potential financial assistance until the request for bid or request for proposal process has been completed.

**THE APPLICANT CERTIFIES TO THE BEST OF ITS KNOWLEDGE:**

1. The information submitted to the Wisconsin Economic Development Corporation (WEDC) in this application, and subsequently in connection with this application, is true and correct.
2. The applicant is in compliance with applicable laws, regulations, ordinances and orders applicable to it that could have an adverse material impact on the project. Adverse material impact includes lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory action by a governmental entity or inadequate capital to complete the project.
3. The applicant is not in default under the terms and conditions of any grant or loan agreements, leases or financing arrangements with its other creditors that could have an adverse material impact on the project.
4. WEDC is authorized to obtain background checks including a credit check on the applicant and any individual(s) with 20% or more ownership interest in the applicant company.
5. The applicant has disclosed, and will continue to disclose, any occurrence or event that could have an adverse material impact on the project.

THE APPLICANT UNDERSTANDS:

1. This application and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, §19.31 et seq. The applicant may mark documents "confidential" if the documents contain sensitive information.
2. Submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program, and the applicant or its representative may be subject to civil and/or criminal prosecution.
3. Authorization to Receive Confidential Information. The applicant hereby authorizes the Wisconsin Economic Development Corporation ("WEDC") to request and receive confidential information that the applicant has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue ("DOR") and the Wisconsin Department of Workforce Development ("DWD"), and to use such information solely for the purposes of assessing the applicant's performance for the duration of the economic development project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the 8 most recent quarters: the quarterly gross wages paid to the applicant's employees; the monthly employee count; and the applicant's FEIN, NAICS code, and legal and trade names. The applicant also authorizes WEDC to share information submitted to WEDC by the applicant with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the applicant's performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

☒ **Yes** ☐ **No** I certify that incentive assistance is needed to ensure this project will happen in Wisconsin. Please provide details below:

Signature: _____ Date: _____

(Authorized Representative of Applicant Organization)

Printed Name: Edward A. Geick

Title: City Administrator

Applicant Organization Name: **City of Baraboo**

Attachments to City of Baraboo, Al Ringling Brewery Application

1. a, b and c - Project Description

We are building a new brewpub in the historic Al. Ringling Mansion at 623 Broadway, Baraboo, WI. We are calling it the Al. Ringling Brewing Co. The primary goals of our project are twofold;

1. To restore and preserve the Al. Ringling Mansion as an important piece of Baraboo's history and inspirational place for future generations to learn more about Baraboo's circus legacy.
2. To create a "Third Space" for all the people of Baraboo to feel comfortable and proud to come together to share town-pride and gemütlichkeit in order to build a stronger community.

The Al. Ringling Mansion is one of the most important structures in Wisconsin. It was the home of the man who made Baraboo famous as the birthplace of the Ringling Brothers' Circus. When the other brothers became wealthy and left Baraboo, Al. stayed and gave back to the town he loved. Once threatened to be torn down, partners Joe Colossa, and Don Horowitz stepped in and purchased the mansion with a plan to save it. Unfortunately, operational and restoration costs turned out to be enormous. They began seeking a solution. Seemingly, Al. Ringling himself provided them with one. During renovations, a small box was found hidden in the floor containing the Ringling family beer recipe. Fully aware of the recent Craft Beer renaissance, Joe and Don had found their solution. The 5000 sq. ft. ballroom added on by the Elks Lodge in the 1940's was the perfect space for a Craft Brewery. After partnering with Jon Bare (Operating Partner) and Griffin James (Brew master), we are ready to build the Al. Ringling Brewing Co. as the only brewery in the United States in a historic mansion. With the rising popularity of craft breweries and the potential of Al. Ringling Brewing Co. to become a statewide destination, we will not only bring in enough income to support the mansion's preservation and museum, we will also bring in more tourism tax dollars for Baraboo, but we need your help.

Section 2, Financial Justification

While we are self-funding a large portion of this project, we are seeking \$300,000 to round out our \$395,000 construction budget. Of that \$300,000, \$186,000 is projected for construction, and we are requesting a contribution from WEDC of \$46,500. A loan from Community First Bank will provide the remainder of the funding required for this project. This is a relatively small amount thanks to the integrity and functionality of the existing structure. We would prefer to work with a community organization such as WEDC because of our shared vision and commitment towards the betterment of Baraboo and other Wisconsin communities. WEDC funds will go towards construction to repurpose the existing structure including a bar, mezzanine, bathrooms and handicap access all through local contractors so that the money is going right back into the community. A copy of the project budget along with the Brewery's business plan are attached to this application.

Section 3 – Planning

This project is in every way a local project, as breweries should be. This will be the first brewery in downtown Baraboo in almost a century. Not only will the brewery support Baraboo by providing delicious local beer and a “Third Space” to call home, it is also being built by the community.

It is owned by members of the community; although a transplant, Joe Colossa has become an active and passionate resident of Baraboo and is living his dream of calling Al. Ringling's town home.

Jon Bare is from right next door in Portage and grew up going to church at Walnut Hill, going to shows at the Al. Ringling Theatre, viewing performances at Circus World Museum, and attending his first two years of college at UW Baraboo.

Griffin James is the well-known and loved band director at Baraboo High School. He and his wife came to Baraboo to start a family and he has built a solid reputation in town for his ability to connect with the kids through music and for his fantastic brews.

We are hiring all local contractors for construction including, Action Electric, Potter Plumbing, Pointon Heating, and Glenville Timberwrights.

Most of our brewing equipment is being constructed in Viroqua, WI from Wisconsin Dairy tanks. Our brews will be made using local ingredients, including the Ringling Family Original Recipe. Entertainment will be provided by local bands and performers. A restaurant will be provided through the existing kitchen facilities of the mansion. We will be putting Barabooians to work. Upon opening we plan to employ 10 people, with the number of employees increasing as business increases. And of course we have the Ringling name which is synonymous with Baraboo.

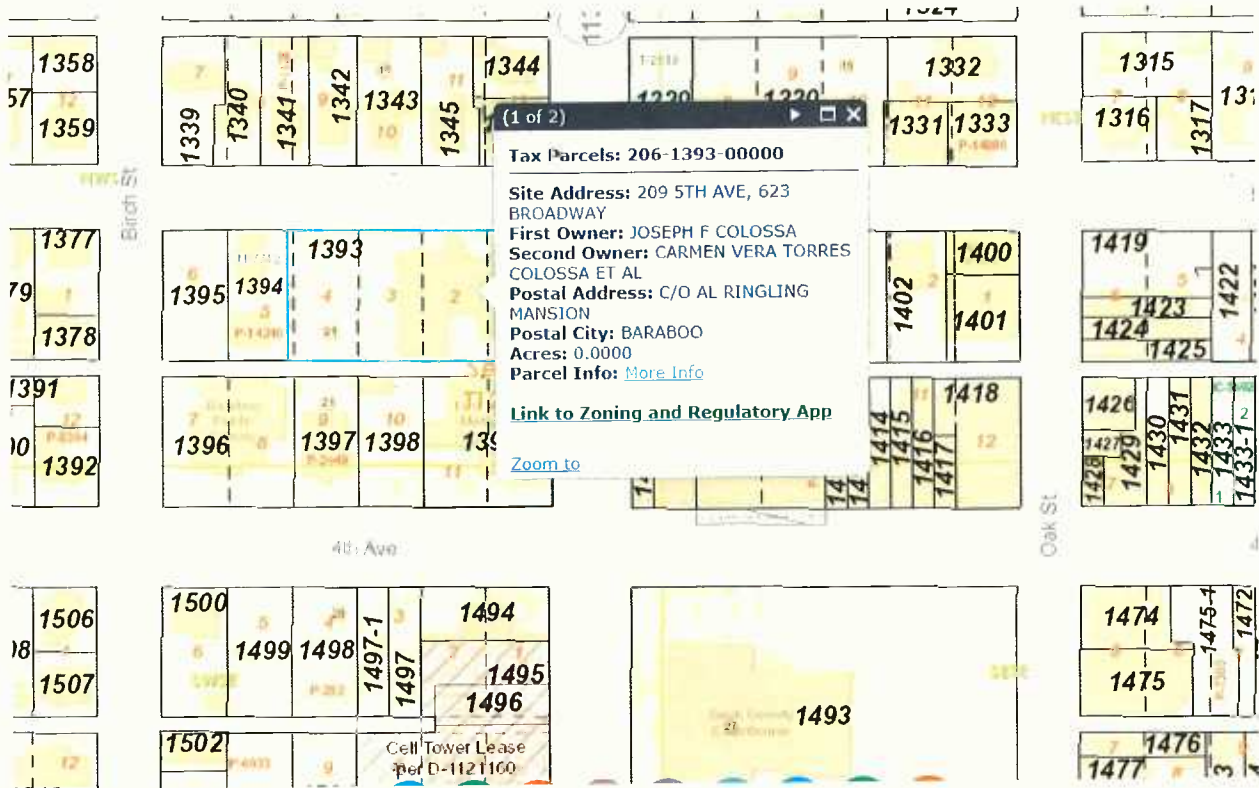
We firmly believe that this project will be great for Baraboo and we hope that you will consider partnering with us in making the Al. Ringling Brewing Co. a reality.

Jon Bare, Operating Partner, Al. Ringling Brewing Co.

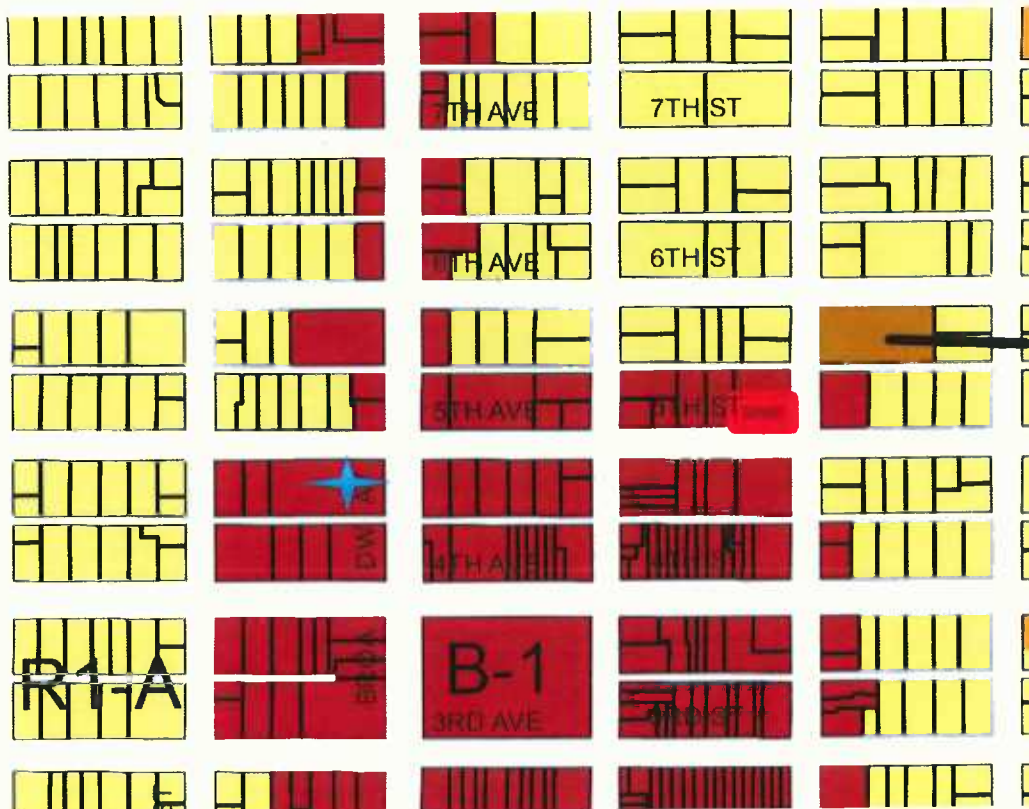
Section 4 – Readiness

This project is ready to move ahead. Plans have been assembled and some demolition work has begun. The Community First Bank of Baraboo, Ryan F. Boebel, Business Banker, has worked with the Brewery owners and is ready to proceed with a financial commitment to the project.

The City Plan Commission reviewed and approved a Conditional Use Permit for the Brewery on December 18, 2018.



Brewery Location



Section 4

Minutes of Plan Commission Meeting December 18, 2018t

Call to Order – Phil Wedekind called the meeting of the Commission to order at 5:15 PM.

Roll Call – Present were Phil Wedekind, Dennis Thurow, Roy Franzen, Pat Liston, Jim O'Neill, and Tom Kolb. Kate Fitzwilliams arrived at 5:17 p.m.

Also in attendance were Administrator Geick, Tom Pinion, Attorney Truman, Brad Servin, Karen Stanley, Dan Hellenbrand, Jon Bare, Griffin James, and Ben Bromley.

Call to Order

- a. Note compliance with the Open Meeting Law. Wedekind noted compliance with the Open Meeting Law.
- b. Agenda Approval: It was moved by Kolb, seconded by Liston to approve the agenda as posted. Motion carried unanimously.
- c. Minutes Approval: It was moved by O'Neill, seconded by Liston to approve the minutes of the October 16, 2018 meeting. Motion carried unanimously.

Public Invited to Speak (*Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.*) – There were no speakers.


Public Hearings:

- a. Public Hearing to consider the request of Oak Park Place, 800 Waldo Street, for an amendment to their existing Conditional Use Permit, which was originally granted on November 20, 2007 and subsequently amended on June 17, 2008, July 25, 2011, November 15, 2016, and September 19, 20178 to allow an expansion of two (2) independent living units – There being no speakers, the hearing was declared closed.
- b. Public Hearing to consider the request of Karen Stanley, to convert the existing two-story structure at 138 1st Street, formerly occupied by a business, to a mixed-use occupancy for a restaurant and professional office – There being no speakers, the hearing was declared closed.
- c. Public Hearing to consider the request of Joe Colossa, Donald Horowitz, Jon Bare, and Griffin James for a Conditional Use Permit to open a micro-brewery as a tourism oriented on-site manufacturing business in the westerly portion of the existing building at 623 Broadway, located in a B-1 Zoning District – There being no speakers, the hearing was declared closed.
- d. Public Hearing to consider the request of Daniel J and Adelina Hellenbrand for a Conditional Use Permit to allow a one-chair beauty shop in the existing single-family residence on the 0.26-acre parcel on the northwest corner of the intersection of South Parkway and Quarry Street being part of the SW¼ of the NE¼ of Section 2, T11N, R6E, in an NRO Neighborhood Residential Office zoning district, at 404 South Parkway, City of Baraboo - There being no speakers, the hearing was declared closed.

New Business

- a. Consideration of Oak Park Place's request for an amendment to their existing Conditional Use Permit, which was originally granted on November 20, 2007 and subsequently amended on June 17, 2008, July 25, 2011, November 15, 2016, and September 19, 20178 to allow an expansion of two (2) independent living units – Brad Servin, Architectural Design Consultants, representing Oak Park Place address the Commission. Engineer Pinion presented the background for the project. It was moved by Liston, seconded by Franzen to approve the request of Oak Park Place for an amendment to their existing CUP to allow an expansion of two (2) independent living units. On roll call vote for the motion, Ayes – Thurow, Franzen, Liston, O'Neill, Kolb, Fitzwilliams, and Wedekind. Nay – 0, motion carried 7-0.
- b. Consideration of Karen Stanley's request for a Conditional Use Permit to convert the existing two-story structure at 138 1st Street, formerly occupied by a business, to a mixed-use occupancy for a restaurant and professional office – Karen Staley, 1530 Tillberry Drive introduced herself to the Commission. Pinion presented the Commission with the history of the building and prior tenants. Stanley said that this building was Sand County Café in 1998. Pinion said that he had a conversation with the State Building Inspector and since it was previously upgraded as a restaurant and simply the equipment was removed, everything is in place, so there is no need for State approved plans. He said that this is not really a change in use; it will need to be licensed through the County, who is acting on behalf of the State Health and Family Services. He said that Stanley is looking for this mixed use to go into this property, and they are both allowed as permitted uses in the underlying B-1 Zoning District; however, it is right on the boundary of the City's conditional use overlay

district. Stanley handed out a summary of her proposed use to the Commission. A question was raised regarding parking. Pinion stated that this is in the B-1 Downtown Central Business District, and there are no off-street parking requirements for any business in a B-1. It was moved by Liston, seconded by Franzen to approve the requested Conditional Use Permit to convert the existing structure at 138 1st Street to a mixed-use occupancy for a restaurant and professional office, conditioned upon licensure through the Sauk County Health Department. On roll call vote for the motion, Ayes – Franzen, Liston, O'Neill, Kolb, Fitzwilliams, Wedekind, and Thurow, Nay – 0, motion carried 7-0.

- 
- c. Consideration of Colossa, Donald Horowitz, Jon Bare, and Griffin James' request for a Conditional Use Permit to open a micro-brewery as a tourism oriented on-site manufacturing business in the westerly portion of the existing building at 623 Broadway, located in a B-1 Zoning District – Jon Bare and Griffin James introduced themselves to the Commission. Pinion said that a staff level meeting was held at the Al Ringling Mansion with three out of the four owners, as zoning was reviewed there is an opportunity as a conditional use permit to operate an on-site tourism oriented manufacturing facility. He said that this is a parallel process to what the Commission did for the distillery at 300 Water Street, located in the Central Business District; a brewery is not a formal use within that, so the closest one that resembles that is the on-site manufacturing. He said as being contiguous to the Al Ringling Mansion, which is tourism-oriented business it compliments it very nicely. He said that the owners would be getting the property plan approvals through the State, as well as licensure to actually open and operate the brewery. It was stated that the owners would be applying for a brewpub permit, which means they will be selling the majority of what is brewed for consumption on premises; in fact, they will be selling everything that is brewed there. It was stated that there will be no distribution, and there will be a full kitchen. It was stated that this would be a 7-barrel brew house, which is equivalent to about 220 gallons at a time. It was moved by O'Neill, seconded by Kolb to approve the conditional use to open a microbrewery as a tourism oriented on-site manufacturing business at 623 Broadway as requested. On roll call vote for the motion, Ayes – Liston, O'Neill, Kolb, Fitzwilliams, Wedekind, Thurow, and Franzen. Nay – 0, motion carried 7-0.
- d. Consideration of Daniel J and Adelina Hellenbrand's request for Conditional Use Permit to allow a one-chair beauty shop in the existing single-family residence on the 0.26-acre parcel on the northwest corner of the intersection of South Parkway and Quarry Street being part of the SW¼ of the NE¼ of Section 2, T11N, R6E, in an NRO Neighborhood Residential Office zoning district, at 404 South Parkway, City of – Daniel and Adelina Hellenbrand introduced themselves to the Commission. Pinion presented the background to the Commission. It was moved by Liston, seconded by Franzen to approve the conditional use to allow a one-chair beauty shop in the existing single-family residence at 404 South Parkway. On roll call vote for the motion, Ayes – O'Neill, Kolb, Fitzwilliams, Wedekind, Thurow, Franzen, and Liston. Nay-0, motion carried 7-0.
- e. Consider a proposed Amendment to the General Development Plan (GDP) & Specific Implementation Plan (SIP) for Oak Park Place, a multi-family residential senior living complex at 800 Waldo Street to allow an expansion of two independent living units. – Brad Servin introduced himself again, the Commission. Pinion presented the background on this request. Liston moved, Kolb seconded to recommend forwarding this proposal to Council with a positive recommendation. On roll call vote for the motion, Ayes – Kolb, Fitzwilliams, Wedekind, Thurow, Franzen, Liston, and O'Neill. Nay – 0, motion carried 7-0.
- f. Review and approve a Two-Lot Certified Survey Map for land in the SE¼ of the SW¼ of Section 3, T11N, R6E, City of Baraboo, at 1040 State Rd 136 for Menard, Inc. – Pinion said that Tyler Edwards is the man that he has been corresponding with from Menard's; however, he had another meeting this evening and could not be in attendance, and is respectively asking to postpone this until the next Commission meeting. It was moved by Kolb, seconded by O'Neill, to postpone the CSM for Menard until the January meeting. Motion carried unanimously.
- g. Consideration of Ad-Hoc Zoning Committee's recommendation for revisions to Sections 17.08 Definitions and Conditional Uses in Section 17.20 through 17.35 of the City of Baraboo Zoning Code – Attorney Truman said that the goal of the Ad-Hoc Zoning Committee was specifically to review the conditional uses based on the change in the State law. Atty Truman questioned the Commission on how they wanted to go through the recommendations. Liston said he felt that the AD-Hoc Committee did due diligence, although, he does not know what they have against gazebos. Pinion said that gazebos are a structure and not really a use. Franzen asked Kolb, since he was on the Committee, where there were problems. Kolb answered that short-term rentals, and it was decided to pull short-term rentals out of all the zoning districts, and write a municipal ordinance to cover that. Kolb said that the proposed ordinance should come to the Commission in January. Truman said that short-term rentals is another one that the law changed in mid-2017. She said that the State took away some of the City's regulatory powers regarding short-term rentals, and some municipalities have responded by just saying they will not be regulating them, and other communities have taken a more regulatory approach, and the AD-Hoc Committee have reviewed what other municipalities have looked at and decided they still what a say as to how they are regulated. Kolb said that some of the ones stricken are businesses that already exist in these zoning districts, and they will be grandfathered in. It was moved by Liston, seconded by O'Neill to move the Ad-Hoc Zoning Committee's recommendations on to Council with a positive recommendation. On roll call vote for the motion, Ayes – Fitzwilliams, Wedekind, Thurow, Franzen, Liston, O'Neill, and Kolb. Nay – 0, motion carried unanimously.

Adjournment - It was moved by Kolb, seconded by Liston to adjourn at 5:45 p.m. The motion carried unanimously.

Phil Wedekind, Mayor Designee


COMMUNITY DEVELOPMENT INVESTMENT
SECTION A-REDEVELOPMENT NARRATIVES

Reference Required Supporting Documentation as needed.	Included ✓	Attachment #
1. Project Description and Impact on Community (three-page limit): <ol style="list-style-type: none"> Describe the project, its implementation and the significance of this project to the community. Describe any public/private partnerships developed and the extent to which the applicant can ensure that all of the activities outlined within this application will be undertaken. (e.g., capacity of applicant and partners, conditions of loan agreements, status of development agreements, etc.) Which eligible activity/ies does this project fall under? <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Building renovation <input checked="" type="checkbox"/> Historic preservation <input type="checkbox"/> Demolition <input type="checkbox"/> Professional services (planning request only) </div> <div> <input type="checkbox"/> New construction <input type="checkbox"/> Infrastructure reinvestment </div> </div> Describe the potential of the project to enhance the economic viability of the community (e.g., tax base growth, job creation, stimulation of private investment). The response should detail the potential for both temporary and permanent jobs at the project site as well as the potential for job creation to occur in the area. To the extent possible, provide detail on the potential types of jobs, wage rates and health benefits associated with the jobs that are identified. Describe the potential for the project to promote economic development in the neighborhood, community, county and/or region. Describe the potential for the project to act as a catalyst for additional commercial development or investment. 	<input checked="" type="checkbox"/>	1
2. Financial Justification (two-page limit): <ol style="list-style-type: none"> Describe the various methods that will be used to fund the project and include the progress of establishing or receiving funds. Describe the financial need for grant funding that cannot be met through private sector sources (e.g., traditional financing, equity investment or donor support), public sector support (e.g., RLF financing, TIF financing, and public borrowing) or a reduction in the scope of the project. 	<input checked="" type="checkbox"/>	1
3. Previous Planning Efforts (two-page limit): <ol style="list-style-type: none"> The extent to which this project is included in and/or complements previous regional or municipal planning efforts (please reference section and page numbers of the plan). The extent to which the project supports best practices for smart growth and best practices for downtown redevelopment, and the extent to which it has community-wide support. 	<input checked="" type="checkbox"/>	1
4. Readiness to Proceed (two-page limit): <ol style="list-style-type: none"> Describe past and planned project activities, with timelines. Include the planning process, site control, environmental condition and a project implementation schedule. Provide detailed descriptions of property transactions intended to occur over the next 5 years. 	<input checked="" type="checkbox"/>	1 74

c. Describe financing commitments and any contingencies that apply.

SECTION B-SITE DETAILS

Location: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village:	County: Sauk
Street Address: 623 Broadway St.	Project NAICS:
Site Size (Acres): .83 A	Current Zoning: B-1, Downtown Business
Proposed Zoning: B-1, Downtown Business	Current Assessed Value: \$258200
Projected Assessed Value: \$258,200	Current Owner of Property: JOSEPH F COLOSSA JR DONALD G HOROWITZ, et al.C/O AL RINGLING MANSION
Start Date: 3/1/2019	End Date: 12/30/2019

Project Description: Explain any other factors that should be considered in evaluating this project (e.g., impact on Wisconsin suppliers, national/international sales, and other prospects for future expansions, etc.)

This project has a large impact on downtown Baraboo because of the historic building restoration and as a destination point for tourists coming into the area. There is no similar facility like this in Baraboo. This project fits into the character and goals of the community and it has received approval from the Plan Commission.

Is the project located in a TID? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, creation date:
Is the project located in a disaster area, as declared by state or federal authorities? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, was the declaration within 24 months prior to submitting an application? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, date of declaration:	
Does the applicant or end user currently own the property on which work is to occur? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If no, how do you have or expect to obtain ownership or access to the property?	
<input type="checkbox"/> Condemnation	Timeframe:
<input type="checkbox"/> Tax Delinquency	Timeframe:
<input type="checkbox"/> Purchase (attach purchase agreement or option)	Timeframe:
<input type="checkbox"/> Development Agreement	Timeframe:
<input type="checkbox"/> Other:	Timeframe:
If applicant will not own the property, what entity will/does?	
Current Site Ownership:	Phone: Email:
Final Site Ownership:	Phone: Email:
Will the current owner, or applicant expecting to obtain ownership, remain the legal owner of the project site for 5 years following receipt of the award? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION C-REQUIRED SUPPORTING DOCUMENTATION

Please include the following attachments:	Included ✓	Attachment #
1. Resolution: A signed resolution by the governing elected body authorizing the submittal of an application to the CDI Grant Program.	<input checked="" type="checkbox"/>	
2. Map: A map indicating the project location within its municipal jurisdiction and any specially designated federal, state or local economic or taxation zone encompassing the project site; photographs of the site and surrounding area	<input checked="" type="checkbox"/>	
3. Budget Narrative: A narrative describing each line item included in the project budget	<input checked="" type="checkbox"/>	
4. Cost Estimates: A detailed copy of any cost estimates or bidding conducted for costs listed in the project budget, or a detailed explanation of the basis for all costs	<input checked="" type="checkbox"/>	1
5. Development Agreement: A copy of any applicable development agreement with private parties benefiting from project implementation (if not yet signed, a signed copy must be submitted prior to first disbursement)	<input type="checkbox"/>	
6. Financing Commitments: Documentation that demonstrates the success of obtaining financing (e.g., commitment letters from lending institutions,	<input checked="" type="checkbox"/>	2

municipal resolutions for financing or TID creation); must be submitted prior to first disbursement		
7. Organization: A chart illustrating the ownership, development and financing organization structure of the project, naming all entities committed at the time of submission and showing ownership percentages for any individual or entity involved. For any committed end users or partners having any ownership in the property, provide a history of the individual or company's operations with resumes detailing relevant experience and involvement, and percentage of ownership if applicable.	x	2
8. Statements from community, public and community development leaders that support the project proposed for funding	x	3

SECTION D-REAL ESTATE PRO FORMA INFORMATION (if applicable)

1. What is the market rate for triple net* rent in the project's market?	
2. What is the project's average triple net rent?	
3. If the project's rent is less than general market conditions, please provide an explanation of why:	
4. How much equity is the development entity investing in the project?	
5. What is the anticipated vacancy rate?	
6. How much debt can the project service at what rate and term with what minimum debt coverage ratio?	
7. What is the average rate of return for the first five years of the project once the building is placed in service?	
a. Please define the formula utilized to determine the rate:	
b. If the project does not provide a return on investment, please explain how the development entity anticipates covering the costs associated with the development:	

* Triple net rent is the base rent that does not include any utility, common area, maintenance, insurance or taxes.

NBO - 1

The City of Baraboo, Wisconsin

Background: The new owners of the property on the west side of the new USH 12 and south of CTH W (South Blvd) would like to rezone their property to improve its marketability for the sake of its future development.

The Plan Commission reviewed the proposed zoning change at their February 19th meeting, and forwarded the matter to the Common Council for further consideration with a favorable recommendation.

Fiscal Note: (check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted **Comments:**

An Ordinance amending §17.18(4)(a) and the Zoning District Map rezoning tax parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800 from A-1 Agricultural Transition to I-4 Planned Industrial/Business.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO
ORDAIN AS FOLLOWS:

1. Section 17.18(4)(a), Ordinances is hereby revised to reflect the following changes: Tax Parcels 206-1152-99500, 206-1152-99510, & 206-1152-99800, the following described 53.7 acres of land located immediately west of USH 12 and immediately south of CTH W (South Blvd) .

Being the easterly 60 rods of the SE ¼ of Section 4, T11N, R6E except Sauk County CSM No. 5245 and the USH 12 right-of-way.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the ____ day of _____, 2019 and is recorded on page ____ of volume ____.

City Clerk: _____

TREASURER'S INVESTMENT REPORT for February 2019

Average Rate of Return on Current Deposits:

Benchmarks:

Total Receipts:	1,677,795.03	Avg Term			LGIP	2.46%
		General Funds:	5.5 M	1.81%		
Total Disbursements:	5,201,911.69	Utility Funds:	13.7 M	1.44%	90-day T-bill:	2.45%
		Segregated Funds:	25.1 M	1.96%		
		Securities w/Dana	3.62 yrs	2.13%	6M CD:	1.37%
		All Funds:	10.5 M	1.76%	12M CD:	1.86%
		Liquid: 64%		18M CD:	2.38%	
		Term: 36%				

Policy Objectives:

- Safety: ▪ \$2,850,000 has been invested in marketable securities with Dana Investments, these are not guaranteed.
- Liquidity: ▪ Investing in CD's when rates are favorable.
- Yield: ▪ Short term CD yields strong. Treasuries and LGIP are up. Adjustable securities are rising.

TRANSACTIONS

#	Action	Type	Identification	Bank	Acct #	Note	Term	Maturity Date	Rate	Amount	Interest
(1)	NEW	CD	General Fund	SUM	14890100-101		27 mos	5/25/2021	2.97%	150,000.00	Reinvested

Comments: Withdrew \$150,000 in principal & interest repayments from DANA Investments to take advantage of this great rate.

INVESTMENT ADVISOR TRANSACTIONS

#	Action	Type	Identification	Price	Rating	Note	Term/WAL	Maturity Date	Yield to Worst Yield - Maturity	Amount	Interest
(1)	NONE										

Comments:

**Baraboo Fire Department
Monthly Report - February 2019**

Incident Responses	February 2019	Year to Date 2018	Totals 2018	Year to Date 2019	Percentage Increase/Decrease
Fire, Other	0	0	4	0	
Building Fire	1	2	13	2	6 Fire 10.34%
Fire in Mobile Home used as a Fixed Structure	0	0	0	0	8 Rescue 13.79%
Fire in Structures other than Building	0	0	0	0	4 Haz Mat 6.90%
Cooking Fire	1	1	6	1	15 Alarm 25.86%
Chimney Fire	0	1	5	0	24 Other 41.38%
Vehicle Fire	2	1	3	3	1 Mutual Aid 1.72%
Wildland Fire	0	0	6	0	
Trash or Rubbish Fire Contained	0	0	0	0	
Outside Rubbish, Trash or Waste Fire	0	0	2	0	
Dumpster or other Trash Receptacle Fire	0	0	1	0	
Outside Storage Fire	0	0	0	0	
Outside Gas or Vapor Combustion Explosion	0	0	1	0	
Medical Assist	0	2	32	2	
Vehicle Crash	5	5	43	5	
Motor vehicle/pedestrian crash	1	0	0	1	
Search for Person on Land	0	0	2	0	
Extrication of Victim(s) from Building/Structure	0	0	0	0	
Extrication from Vehicles	0	0	4	0	
Extrication, Other	0	0	2	0	
Elevator Rescue	0	1	3	0	
Water/Ice Rescue	0	0	5	0	
High Angle Rescue	0	0	4	0	
Hazardous Material	1	0	12	3	
Carbon Monoxide Incident	0	0	8	1	
Hazardous Call, Other	1	1	17	3	
Vehicle Accident - General Cleanup	2	0	10	3	
Animal Rescue	0	0	1	0	
Water Problem, Other	1	0	0	1	
Smoke or Odor Removal	0	0	3	1	
Sevice Call, Other	0	0	1	1	
Lock-out	0	0	0	0	
Assist Police	2	1	4	5	
Public Service	0	1	3	0	
Unauthorized Burning	0	0	2	0	
Authorized Burning	0	0	1	1	
Good Intent Call	5	13	44	5	
Dispatched/Cancelled	3	9	37	4	
Wrong Location	0	0	1	0	
Smoke Scare, Odor of Smoke	0	0	1	0	
Steam, Vapor, Fog or Dust thought to be Smoke	0	0	1	0	
Malicious Alarm	0	1	2	1	
Bomb Threat	0	0	0	0	
Alarm	8	3	54	10	
Carbon Monoxide Alarm	0	0	12	4	
Lightning Strike	0	0	0	0	
Severe Weather Standby	0	0	1	0	
Mutual Aid - City	1	3	20	1	
Mutual Aid - Rural	0	0	6	0	
Totals	34	45	377	58	28.89%
			0		Exposure Fires
			377		Total Incidents

Incident Responses by Municipality	Total Incidents	Percent		
City of Baraboo	24	70.59%	44	75.86%
Village of West Baraboo	3	8.82%	5	8.62%
Town of Baraboo	3	8.82%	5	8.62%
Town of Fairfield	2	5.88%	2	3.45%
Town of Greenfield	0	0.00%	0	0.00%
Town of Sumpter	1	2.94%	1	1.72%
Mutual Aid - City	1	2.94%	1	1.72%
Mutual Aid - Rural	0	0.00%	0	0.00%
Totals	34	100.00%	58	100.00%

**Baraboo Fire Department
Monthly Report - February 2019**

Fire Inspections	January	February	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec
City of Baraboo	12	45										
Village of West Baraboo	89	37										
Town of Baraboo	0	0										
Town of Fairfield	0	0										
Town of Greenfield	0	0										
Town of Sumpter	0	0										
Totals	101	82	0	0	0	0	0	0	0	0	0	0
Total Inspections Year to Date												183

Fire Prevention Education - Current Month	Number of Activities	Number of Adults	Number of Children	Total Participants
Fire Extinguisher and Fire Safety Training	0	0	0	0
Fire Safety Presentations	2	37	0	37
Fire Safety House Training	0	0	0	0
Other (Open House)	0	0	0	0
Grand Totals	2	37	0	37
Total Fire Safety Contacts Year to Date				37

Monthly Install Smoke and Carbon Monoxide Alarms	Number of Smoke Alarms	Number of CO Alarms	Total
	0	0	0
5 Year to Date Total			

REPORT OF BUILDING INSPECTION
Construction, Plumbing, Electrical, HVAC, Commercial
FEBRUARY

PERMIT TYPE	2018						2019					
	ISSUED	YTD	EST COST	YTD	FEES	YTD	ISSUED	YTD	EST COST	YTD	FEES	YTD
Commercial, New	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Commercial Addition	1	1	\$300,000.00	\$300,000.00	\$528.00	\$528.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Commercial, Alterations	2	3	\$23,500.00	\$27,000.00	\$310.00	\$445.00	4	5	\$352,450.00	\$422,450.00	\$2,745.24	\$2,980.24
Commercial, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential , New SF	1	1	\$390,000.00	\$390,000.00	\$1,120.16	\$1,120.16	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential, New Duplex	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential, Additions	1	1	\$4,000.00	\$4,000.00	\$100.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Residential Remodel	4	8	\$127,000.00	\$215,500.00	\$663.75	\$1,147.75	1	5	\$11,340.00	\$45,998.00	\$75.00	\$435.00
Residential, Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Accessory Building Razing	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Roofing/Siding/Windows	1	5	\$500.00	\$19,500.00	\$30.00	\$156.00	8	10	\$173,000.00	\$184,000.00	\$1,038.00	\$1,116.00
Garage/Sheds/Deck/Fence	1	1	\$5,000.00	\$5,000.00	\$105.00	\$105.00	2	2	\$13,400.00	\$13,400.00	\$165.00	\$165.00
Multi-Family Units	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Plumbing Only	0	0	\$0.00	\$0.00	\$0.00	\$0.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Electrical Only	2	3	\$2,000.00	\$2,800.00	\$120.00	\$180.00	5	10	\$10,531.00	\$29,171.00	\$340.00	\$760.00
HVAC Only	1	2	\$3,501.00	\$11,701.00	\$350.00	\$480.00	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Sign Permits	1	1	\$6,000.00	\$6,000.00	\$360.00	\$360.00	2	2	\$2,000.00	\$2,000.00	\$120.00	\$120.00
Misc. Permits	1	1	\$21,000.00	\$21,000.00	\$30.00	\$30.00		0	\$0.00	\$0.00	\$0.00	\$0.00
TOTALS	16	27	\$882,501.00	\$1,002,501.00	\$3,716.91	\$4,551.91	22	34	\$562,721.00	\$697,019.00	\$4,483.24	\$5,576.24

Members Present: Petty, Thurow, Sloan

Absent: none

Others Present: Mayor Palm, E. Geick, E. Truman, T. Pinion, B. Zeman, M. Hardy, C. Haggard, W. Peterson

Call to Order –Ald. Petty called the meeting to order at 6:00 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of February 26, 2019. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council approval of the accounts payable for **\$673,295.06**. Motion carried unanimously.
- b) **Award contract for 2019 Emerald Ash Borer Treatments to TruGreen Commercial for \$10,339** – M. Hardy noted that this is the 6th year we are treating Emerald Ash Borer. Bid requests were sent out to 6 firms, 3 of them responded. The lowest bid was received by TruGreen Commercial. This would be the 3rd year TruGreen Commercial has been awarded the bid and we haven't had any problems with them in past years. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- c) **Approve using \$10,000 from Park Segregated Fund (Zoo Donations) to install a Natural Water Filtration System at the New Beaver Exhibit** – M. Hardy explained that this filtration system would be filtered through the roots of the different plants. It's a natural, environmentally friendly system. It also would reduce the need to do dump and fill saving staff hours. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- d) **Approve transferring \$2,184 from funds remaining from the budgeted skidsteer purchase to purchase new Trailer** – This trailer will fit the new skidsteer and the old trailer will be sold at auction. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- e) **Approve using \$3,710 from Parks Segregated Account (Steinhorst Park donations) to install Timed Magnetic Locks on the Steinhorst Shelter Restrooms** – These are the same locks that are currently used along the Riverwalk, Maxwell-Potter, Statz Park, and Mary Rountree. There have been quite a few requests about getting more public access for these restrooms. We've had success with the locks along the Riverwalk. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- f) **Approve Proposals for Engineering Services for Oak Street Booster Station Electrical Upgrade in the amount of \$20,500** – W. Peterson explained that in 2020 we are looking at doing an electrical upgrade to the Oak Street Booster Station. In order to accomplish this we need some engineering services. Requests for proposals were sent to 5 different firms, we received 4 back. After reviewing cost and quality, he is requesting that we hire Donohue & Associates. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- g) **Approve Proposals for Engineering Services for Mill Race Water Mains and Sanitary Sewer River Crossing Replacements** – W. Peterson explained that in the 1930's we ran a water and sewer line underneath the river right by the old pump station. Because this is an old, single barrel pipe, we've had some issues with it backing up. All of the new crossings are dual-barrel crossings. Right next to the sewer line is an old water main and we are looking at replacing both of them. This is a 2020 project but we would like to do the engineering and bidding in 2019. Requests for proposals were sent to 5 different firms, we received 2 back. MSA had several projects where they have already done river crossing. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- h) **Approve agreements for 2019 Public Works Contracts** – T. Pinion explained that these are the annual bid packages. This year includes a Mill Race pedestrian path. Low bids received are as follows:

▪ D.L. Gasser	\$86,320	–	Proposal #1 – Asphaltic Paving
▪ D.L. Gasser	\$40,400	–	Proposal #2 – Asphalt Pavement Materials
▪ ABBS Paving	\$33,070	–	Proposal #3 – Asphaltic Patching
▪ Concrete Service Company	\$73,100	–	Proposal #4 – Curb and gutter & sidewalk repair
▪ Yahara Materials	\$ 5,900	–	Proposal #5 – Crushed Aggregate Base Course
▪ Gerke Excavating	\$35,980	–	Proposal #6 – Concrete and Asphalt Crushing
▪ D.L. Gasser	\$16,576.80	–	Proposal #7 – Grading/Paving (Mill Race Path)83

Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

- i) **Approve Contract with Sunrise Property Care for Noxious Weed and Rank Growth Mowing for 2019**
Only one bid received this year. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- j) **Approve Contract with Top 2 Bottom for STH 136 Median Mowing for 2019** – T. Pinion noted that we received 2 bids this year with Top 2 Bottom being the low bidder. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.
- k) **Approve Contract with MSA Professional Services for the Design of the 2019 Street Improvement Projects at a cost of no more than \$59,000** – T. Pinion explained that because these projects are as defined as the nature of the projects, they invited 4 different consultants to submit proposals; 3 of them submitted. It was primarily a review based on quality based selection, who do we think would do the best job and then asked them for an estimated cost for not to exceed contract. Moved by Sloan, seconded by Thurow and carried unanimously to recommend to Council for action.

Informational Items

- a) City Attorney's report on insurance claims
 - o Atty. Truman stated that we did receive an insurance claim. The claim was for an alleged tire puncture, caused by a pothole on 8th Ave. State law changed around 2012 lessening the liability on municipalities for tire damage caused by streets and highways. It's a negligent standard meaning that we would have to of had some kind of prior knowledge and we failed to repair the street. The City is currently repairing potholes around the City as we become aware of them but because the City had no knowledge of this pothole, this claim is denied.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:22pm.

Brenda Zeman, City Clerk

Minutes of the Public Safety Committee Meeting – March 4, 2019

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Mayor Palm, Chief M. Schauf, Fire Chief K. Stieve, Wade Peterson, and Tony Gilman.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Plautz, seconded by Kolb to approve the minutes of the February 4, 2019 meeting. Motion carried unanimously.

New Business

- a. Consideration of Proposed Policy that Prohibits the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstration in accordance with the CDBG CLOSE Public Facilities Grant Application program requirements – Engineer Pinion presented the background on this matter. He said that one of the requisite conditions of this Grant is the City have a policy on the use of force. He said the Police Department, as part of their WILEAG Accreditation, already have policies related to this, and they have been sent to the DOA, and they indicated that they are good; however, they are missing one piece. The DOA has indicated that the City should adopt their model resolution, there would be no questions asked. Pinion said that Chief Schauf has reviewed the resolution and has no objection. It was moved by Kolb, seconded by Plautz to send on to City Council with a positive recommendation. Motion carried unanimously.
- b. Review and Approve Bids for 2019 Public Works Projects – Pinion said this is the annual PW bids solicited. He said that there were seven proposals and it is staff recommendation to award them to the low respective bidders. He said the first six are the same every year, and Proposal 7 is for a Bike Path through the Park Department. Kolb moved to accept the low bid on all seven proposals. Plautz seconded the motion. Motion carried unanimously.
- c. Consideration of Proposals for State Road 136 Median Mowing – Pinion said that Top 2 Bottom is the same price as last year, and Sunrise Properties bumped their bid price a little. He said that Top 2 Bottom has done a decent job, and have done it the last three or four years. It was moved by Plautz, seconded by Kolb to accept the low bid for State Road 136 Median Mowing. Motion carried unanimously.
- d. Consideration of Proposals for Noxious Weed and Rank Growth Mowing – Pinion said that Sunrise Properties was the only bid received. Kolb moved to accept Sunrise Property Care for Rank Growth Mowing. Plautz seconded. Motion carried unanimously.
- e. Consideration of Proposals for Concrete Grinding – Pinion said he receive three bid. He said that Safe Step has historically been the high bidder, Hard Rock Concrete Cutter is new this year, and Asti has been the perennial low bidder on this job, and do a very good job. Plautz moved to accept the low bidder of Asti Sawing for the Concrete Grinding. Kolb seconded the motion. Motion carried unanimously.
- f. Consideration of Proposals for Concrete Leveling – Pinion said that this is not an each and every year; however, this year there is some to be done. He said that a defined square footage of what needs to be done was given, so the City was looking for a placeholder. However, the bidder need more definite number so they could do an estimate on actual quantity. Pinion said that there is no action necessary because there were no bids; however, when the final quantity is determined, bids will be solicited and it was come back to the Committee in the future.
- g. Consideration of Proposals for Engineering Design Services for 2019 Street Improvement Projects – Pinion said that four proposals were submitted and staff has reviewed them. He said that this is a time and material, not to exceed proposal, and a best estimate on their part based on the scope of services put together. Three of the four people invited did submit proposals, which was summarized in the packet. He said that the City rates companies on a scale of 1 to 3, to get some relative comparison of firm to firm. He said as far as total points, MSA ranks on the top because of some of their historic work in the City with the Stormwater Utility. He said MSA also recognizes the aggressive schedule, and they are willing to put two survey crews to get it done in a more timely and efficient manner. Pinion said that estimates are close, and the hours are there. Pinion said, with the Committee's permission, staff would negotiate a final price with MSA on a time and material, not to exceed contract. He said the he expects for the final number to be below the \$59,000. Kolb asked if the City can justify going with MSA as opposed to the low bidder, Vierbicher. Pinion said that it really isn't a low bid, this was a time and material, not to exceed, give the City their estimated costs, and hours. Wedekind asked if this was just for Washington, and Pinion answered that this is for all three projects, Lake Street, Washington Avenue, and the mill and overlay on

Broadway. Pinion said that he is looking for bid results in May. Kolb moved Wedekind asked questions regarding the Washington Avenue storm sewer. Pinion said that a 60-inch pipe is feeding in to it on the lower end. He said it goes through the big hill and right down to the river. He said that pipe has sufficient capacity; however, upstream is a little hamstrung. He said at the time there are two parallel smaller diameter pipes, and what he is expecting, the City will have the option to replace those with a much larger one within the street profile. He did say one of the challenges may be conflicts with the sewer and water laterals. He said he thinks the better option would be a third pipe, much larger diameter east of the sidewalk on the fairground property. He said this would require an easement from the fairgrounds; however, previous discussion were favorable. He said this would be the most inexpensive construction, because it is in a greenfield, not with curb and gutter. It was moved by Kolb to allow staff to negotiate a contract for engineering design services for the 2019 Street Improvement Projects. Plautz seconded the motion. Motion carried unanimously.

- h. Consideration of Proposals for Engineering Services for Oak Street Booster Station Electrical Upgrade – Wade Peterson said request for proposal were sent out to five firms and four responses were received. It was Peterson's recommendation to use Donahue and Associates for the Electrical Upgrade. Peterson said that this fills the red and white tower. It was moved by Kolb to approve the low bidder, Donohue & Associates for Oak Street Booster Station Electrical Upgrade. Plautz seconded the motion. Motion carried unanimously.
- i. Consideration of Proposals for Engineering Services for Mill Race Water Main and Sanitary Sewer River Crossing Replacements – Peterson said that this crossing is directly south from the old pumphouse. He said that this crossing is a 1930s version, single barrel. He said everything that the City has now on the sewer side in all dual barrel crossings. Kolb asked the purpose of dual versus single. Peterson said that with a single barrel when it begins to back up, there are no options; therefore, it is more for a safety factor. Plautz asked the process of putting in the crossing. Peterson said that the local contractors think the ground will be suitable for a directional bore. He said that a Geo-Tech firm will be brought in to do borings to verify that this is the best option. Peterson said that five requests for proposals were sent and two were received, one from MSA and the other being Cedar Corp. He said that there was \$150.00 difference. He said that the most significant difference was that MSA had quite a bit of experience with doing siphons, and river crossings, where Cedar Corp. has some directional bores, but nothing listed for doing a siphon type project. It was moved by Plautz, seconded by Kolb to accept the proposal from MSA for the Mill Race Water Main and Sanitary Sewer River Crossing project. Motion carried unanimously.
- j. Consideration of proposed Application for a 2019 Urban Non-Point Source Planning Grant to update the City's 2007 Water Quality Plan – Pinion said two years ago an application was submitted for the same grant program, the demand exceeded the supply of fund; therefore, the City did not get funded. He said the City is a MS4 community, so the four Ss, it is Municipal Separate Storm Sewer System. He said it is communities within the Wisconsin River Basin that have populations greater than 10,000 people, the City is one of 13 MS4 communities in the Wisconsin River Basin. The DNR worked with the EPA to establish total maximum daily limits (TMDL), for phosphorus, in the entire Wisconsin River Water Shed for MS4 communities, and then they allocate what can be done. He said the applications have been submitted to the EPA and are confident they will be approved, but updated the City's Stormwater Quality Plan to address those specific goals to comply with the impending TMDLs, it is budgeted to do that this year. He feels that it is worth throwing the application at them, since there were already 30 done two years ago, the City stands a better chance. He said this would be for planning done in 2020. He said that if this were successful it would save about 40% of the cost of planning, which is approximately an \$80,000 project. It was moved by Plautz, seconded by Kolb to approve the submission of the Application for a 2019 Urban Non-Point Source Planning Grant as presented. Motion carried unanimously.
- k. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for January and February 2019 – It was moved by Kolb, seconded by Plautz to approve the monthly Billing Adjustments/Credits for Sewer and Water Customers for January and February, 2019 as presented. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Peterson said the Department has been busy with water mains breaks. Peterson said that the department keeps good inventory of parts to be able to repair most things. He said that wastewater project is up and running. He met with the DNR last week, and had the finally okay signoff on the loan. He said he should be finalizing the last bills in the next week or so and then will be sending out bills to the outlying communities for their portion of the project. He said that the department will be doing a presentation at Wisconsin Rural Water Conference at the end of this month, and it has also been selected for a presentation in Green Way at the Wastewater Conference in October.

- b. Street Superintendent's Report – Gilman said that the department helps the Water Department on a couple of water main breaks. The department has been busy is plowing, and downtown snow removal. He said they are working on corners and storm inlets for two weeks, trying to get everything open and flowable. He said that the pole building is up and ready to be prepped for use. Gilman said that the new refuse truck was suppose to be her last Wednesday; however, it had a recall before it ever got here. Wedekind asked how the salt supply was doing, and Gilman said that roughly 1100 ton per year, and the City allots for 1400 per year. Gilman said that the season was started with 800 tons of sand, and another 500 tons was mixed, with approximately one ton left. Plautz said that he would like to have the older snowplow trucks equipped with a wing to go under the mailboxes. Gilman said that the trucks that do not have a wing at this time would have to be totally refurbished as far as front axle springs, they are not designed for it. Gilman said that the downside to a wing is that they are fixed and basically can only distribute one direction. He said people are misdirected thinking that the blades can be turned at any time. He said that regarding the mailboxes, technically it is the residents responsibility to keep it clear for the post office.
- c. Police Chief's Report – Schauf stated he did not have a report for the Committee because they did not have their software yet, and the numbers that would be given to the Committee he could not support. He said the department has been working with alternative side parking and cars being towed. Plautz questioned the snow emergency ordinance. Schauf said that the challenge that is run into is a very significant catch 22, the people are told that there is no way that they can park on the street, but they still have to park. Schauf said that in the 20 years that he has been with the City, the snow emergency ordinance has never been enacted.
- d. Fire Chief's Report – Stieve presented the Committee with an article that was published in National Fire Magazine by one of the Fire Department's members. He said that was one member resign, he moved out of the area, which now leaves the Department with 38. He said that the Assistant Chief interviews were completed without anyone to hire. He said that there were 20 applicants, six were interviewed, invited three to a second interview, two of them declined, interviewed one; however, he wasn't the guy. Stieve said that the position will be readvertised. Stieve presented the Committee with information regarding Baraboo/Lake Delton Mutual Aid. Kolb said that he wanted to let Plautz and Wedekind know that he has always been opposed to Auto-Aid; however, sitting down with Stieve for some time, he is moving a little bit on this. He said after talking with Stieve, he spoke with Geick, and he is going to be looking into the potential fiscal impact. He said that 12 kids completed the Fire Academy. He said that eight of them became Certified Firefighter I, a couple of them have to take the written exam over, and a handful that have to retake the Firefighter 2 exam. He said the practical exam was cancelled due to cold weather in January. There is another Firefighter II in April, so hopefully the kids can get in and certified, because the program that they are in, they start college now, and then another part of the program is once they become certified, they can send in their certifications. Kolb asked the timeline for the Assistant Chief position, Stieve stated probably six weeks.
- e. Committee will tour garage and grounds to view the new storage building and 2019 Public Works Department equipment purchases at the City Services Center – Pinion said that the Public Works Department was expecting two skid steers, and a new garbage truck; however, only received one skid steer. He said given the temperature and everything, the tour will be held another day.

ADJOURNMENT – It was moved by Kolb, seconded by Plautz to adjourn at 1:55 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

**MINUTES of the BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)
BOARD OF DIRECTOR'S MEETING**

February 20, 2019

Members Present: S. Fay, B. Stelling, M. Zolper, T. Wickus, D. Ender, N. Marklein Bacher, L. Stanek

Members Absent: L. Stanek, D. Ender

Also Attending: Ed Geick

Call to Order: Sarah Fay presided over the meeting, called it to order at 5:45PM and noted compliance with the Open Meeting Law.

Meeting Minutes:

Moved by Byberg, seconded by Steffes and unanimously carried to approve the minutes of January 16, 2019.

Agenda: Moved by Zolper, seconded by Steffes and unanimously carried to approve the agenda as published.

Reports of Officers and Committies

None to Report

Old Business:

Joint Parking Committee Update – No Meeting, rescheduled for March.

New Business:

1. Vouchers	Landscape Techniques	\$	2250.00
	Downtown Baraboo		140.00
	Wisconsin Public Radio		675.00
	The Sign Shop		1200.00
	Fred Moh		355.20
TOTAL:			4620.20

Moved by Wickus, seconded by Byberg, and unanimously carried to approve the vouchers.

2. Fund request for the branding initiative, \$5,000 from reserves – Moved by Steffes, seconded by Zolper to request for regular communication and consultation with BID representative. \$6,400 is in reserves.
3. Fund request from the promotions committee, over budget, \$3459 from reserves – Moved by Zolper, seconded by Stelling to approve request.
4. Laura Stanek has resigned and has a recommendation
5. By-law Review – Dana Ender continuing
6. 2018 Income Statement – No Action

Correspondence & Announcements:

Michael Zolper was thanked for his service to the BID Board.

Next Meeting: Wednesday, April 17, 2019 at 5:45pm, Committee Room #205.

Adjournment: Moved by Stelling, seconded by Byberg to adjourn at approximately 6:30 p.m.

Respectfully submitted, Nicole Marklein Bacher

Minutes of Plan Commission Meeting February 19, 2019

Call to Order – Phil Wedekind called the meeting of the Commission to order at 5:15 PM.

Roll Call – Present were Phil Wedekind, Dennis Thurow, Roy Franzen, Pat Liston, Jim O'Neill, and Kate Fitzwilliams. Tom Kolb was absent.

Also in attendance were Administrator Geick, Tom Pinion, Attorney Truman, Brooke Hill, Mike Lawton, Dwayne and Sherry Zawistowski, Ryan McKichan, Tom Fahl, Dick Pilsner, Brian VanCoulter, Brad Boettcher, Sally Glorch, Bob and Karlyn Brown, and Ben Bromley.

Call to Order

- a. **Note compliance with the Open Meeting Law.** Wedekind noted compliance with the Open Meeting Law.
- b. **Agenda Approval:** It was moved by Liston, seconded by Franzen to approve the agenda as posted. Motion carried unanimously.
- c. **Minutes Approval:** It was moved by Liston, seconded by Franzen to approve the minutes of the January 15, 2019 meeting. Motion carried unanimously.

Public Invited to Speak *(Any citizen has the right to speak on any item of business that is on the agenda for Commission action if recognized by the presiding officer.)* –There were no speakers.

Public Hearing

- a. Public Hearing to consider the request of Brooke Hill (Owner), d/b/a Three Boos 4 U (Applicant) for a Conditional Use Permit to allow a day care center and playground located in a B-1 zoning district, located at 106 Walnut Street, City of Baraboo – Brooke Hill introduced herself to the Commission. Sally Glorch spoke of her concern regarding the parking. She stated that two of her employees received notices saying they could no longer park in the parking lot and she did not understanding why, because she thought that it was a City parking lot. There being no speakers, the hearing was declared closed.

New Business

- a. **Consideration of Brooke Hill's (Owner), d/b/a Three Boos 4 U (Applicant), request for a Conditional Use Permit to allow a day care center and playground located in a B-1 zoning district, located at 106 Walnut Street, City of Baraboo** – Pinion presented the background to the Commission. He said that Brook Hill would like to resume daycare operations at the location. He said that Hill own the property on the north side of the alley, a couple lots, and then the building proper. He said surround the building is Walnut Street to the east, a City-owned lot to the south and west, and a public alley to the north. He said that there was never any off-street parking associated with this building, because the City owned a lot next door, Hill and her customer customarily used that lot. With the construction of City Hall, I A.M. Dairy use to park anywhere in the neighborhood since there was no other development. He said that they are now, not allowed to park in the street given the recent development. He said with Alliant's recent improvement there was less room for them to park along the alley; therefore, they have requested from the City to lease the parking lot that the City owns, and the Public Safety Committee, and the Council both reviewed and approved the requested lease. Therefore, the City owned lot, which has been paved has been leased to I A.M. Dairy, and they had arranged with Brooke to allow her customers to utilize that for pickup and drop-off. He said that he did not feel the City knew the lot was being utilized by others, and said that he would work with Glorch to accommodate her needs or put her touch with Al Mueller, who has controlling interest of the property through the lease. It was moved by Liston, seconded On roll call for the motion, Ayes – Thurow, Franzen, Liston, O'Neill, Fitzwilliams, and Wedekind. Nay – 0, motion carried 6-0.
- b. **Consideration of Request to Rezone 53. Acres of land located immediately west of the USH 12 freeway and immediately south of CTH W (South Blvd.) being the easterly 60 rods of the SE¼ of Section 4, T11N, R6E, except CSM 5245 and the USH 12 right-of-way from A-1 Agricultural Transition zoning classification to an I-4 Planned Industrial/Business zoning classification, by Spirit Lake LLC** – Mike Lawton, representing Spirit Lake LLC introduced himself to the Commission. Lawton presented their request to the Commission. Pinion said that the property is immediately west of the new US Highway 12 Expressway, the former Spencer farm, with the exception of the substation. Liston questioned if the utilities were extended under the bypass. Pinion said that provisions were made for utilities to be extended under the bypass without the need to open and cut it. Therefore, casing pipe was installed, which would allow the extension of water and sewer near the off-ramp for north bound traffic, and then near the back side of Teel, which would provide the opportunity to loop the water main. Liston questioned who would be responsible for the expense if the property were developed. Pinion said that those improvements were would be assessed to the benefiting property owners, since that property would be the only property served by said extension, the expectation would be it would be borne by the property owner. It was

moved by Liston, seconded by Franzen to recommend rezone this property from A-1 to an I-4 Planned Industrial; /Business district as requested. On roll call vote for the motion, Ayes – Franzen, Liston, O’Neill, Fitzwilliams, Wedekind, and Thurow. Nay – 0, motion carried 6 to 0

- c. Consideration of an amendment to the Zoning Code to add Retain Sales & Services to allowable permitted uses in the B-1, Downtown Business, B-2 Neighborhood Business, B-3 Highway-Oriented Business, and I-4 Planned Industrial/Business districts – Pinion said that this is a carryover from last meeting in regards to pet grooming as well as retain sales and services. He said that retail sales and service is very well defined in the zoning code; however, it is not listed as either an allowable or a conditional use in any of the zoning districts. He said that the Commission discussed including it in a couple of zoning districts, Commercial, and Industrial, but there was some concern expressed by some pertaining, specifically to the sale of wild animals. He said that if the Commission would like to make that an exclusion the definition of retail sales will have to be revised to reflect that exclusion, and then decide which districts, if any, retail sales and services as an allowable use. Franzen feels that Council should be asked as to define the terminology that should be used to define the non-sale of certain animals. Truman said that at one-time in the code it looks like there may have been a definition where some limitations on pet stores. She said that there is some language about a pet store license, but then do not find it anywhere else in the code. She said that as of right now there is nothing prohibiting the sale of any animal, including dogs, cats. She said that it is her understanding that there may be a retail pet store in the City that does sell puppies. She said that if that is something that the Commission would like the staff to look into more, and maybe examine other communities’ codes to see how they define or regulation pet stores, it could be done. It was the consensus of the Commission that this should be explored further and a clear definition is needed. Truman said that she would look at other communities’ codes to see if there is a licensing procedure and restrictions. She said she could provide a summary or talk to staff to see if they can come up with a draft ordinance, based on other communities’ codes. It was moved by Liston, seconded by O’Neill postpone action on this subject until the next Commission meeting. On roll call vote for the motion, Ayes – Liston, O’Neill, Fitzwilliams, Wedekind, Thurow, and Franzen. Nay – 0, motion carried 6 to 0.
- d. Consideration of Final Site Plan for a proposed retail firearm store with an indoor shooting range on the 10-acre parcel located at 1223 South Blvd. in a B-3 Highway Oriented Business zoning district for Dwayne and Sherry Zawistowski, d/b/a DEZ Arms – Ryan McKichan, representing ADCI Architectural firm introduced himself to the Commission. Pinion presented the background to the Commission. He said that the Commission approved the conditional use in October 2018. Ryan McKichan then presented the detailed site plans to the Commission. He presented 3D renderings of the proposed building to the Commission. It was moved Liston, seconded by O’Neill to accept the Final Site as presented, and that the future signage for the building will come back to the Commission at that time. On roll call vote for the motion, Ayes – Fitzwilliams, Wedekind, Thurow, Franzen, Liston, and O’Neill. Nay – 0, motion carried 6-0.
- e. Review and approve a Blighted Area determination along a portion of Lake Street, to satisfy a requisite condition of eligibility for a Community Development Block Grant CLOSE Public Facilities grant program – Pinion said that this is a Community Development Block Grant Program, and the City has received several of those over the course of time. He said that the Federal Government is demonstrating some level of accountability and wanted to close a certain Community Development Program. Pinion said that City currently has, in round numbers, \$800,000 in grant money that we in turn, loan out in revolving loan fund, so the City receives payments every month back, and when people have new development, or project that is worth of that loan, the Community Development Authority reviews that and grants a loan back. He said that this is a very good Economic Development tool. He said that as part of the particular program, the City can either close the program, since everything is lent out, and all of the proceeds go back to the State for them to utilize; therefore, the City has nothing to re-invest or nothing to show for it, or the City can buy it out from the State. Pinion said the City would forward that \$800,000 and apply for a non-competitive grant to have that money returned. Pinion said that in this instance, the City has money slated for street reconstruction projects that was part of the bond proceeds last year, so the City could take that money, submit it to the State, they will review the grant application, undoubtedly say that it is approved, and then the City can use it. He said that there are a couple of small strings attached, the money cannot be spent as one chooses, the Community Development Block Grant is all about assisting Community Development, and targets low to moderate income. Therefore, if the City met the standard for low to moderate-income residents, which is 51% or greater, the City would automatically qualify for that grant. He said according to the statistics from the Department of Revenue, the City is about 40.65% low to moderate-income population within the City; therefore, the City does not automatically qualify. He then said that the City can do a survey of a targeted area, going house to house, and incomes, and hopefully get to 51% of low to moderate income for a particular targeted area, or a third option, the City can look at declaring a blighted area, in need of repair. He said that Staff feels that declaring a blighted area is the avenue that is the most prudent. He said that Staff has met with representatives of Department of Administration and talked in general about the City’s hope to use it for the reconstruction of Lake Street. He said that if the City have the money returned in a grant and use it under their eligibility to improve Lake Street, there would not be a question that it would be a benefit to the community. He said to be considered a blighted area is really a qualitative determination, which is simply that the properties within the blighted area, approximately 25% of them or more are showing some signs of physical deterioration, and/or a high vacancy rate, and/or a high turnover rate. He said that currently, the \$800,000 that is loaned out to the existing developments has strings attached, it has to benefit low to moderate income, if it is an employee basis, low to moderate income have to be hired, so a lot of strings are attached, a lot of reporting and accountability. He said if the City goes through this program, called the CLOSE Program, because it is be wiped out, the slate is wiped clean, and the \$800,000 that comes to the City in monthly payments over time, is the City’s to use as it decides. Liston asked if there was a period. Pinion said that there is no period on the \$800,000 return; it is whatever the terms of those loans were. He said that this program, the City cannot loan any more money out as of February 1, the City can apply any time within the next

60 days, and the money has to be spent within two years. Administrator Geick said that it gives the City a way to get the money back and make it more useful for the future. He said that the City would lose the money otherwise, because the program is being closed. He said that this provides the City a use to way to continue it with the City's terms, and Baraboo is one of the very few community's around the State that has made a strong effort to keep this money working in the community. Robert Brown, 607 Lake Street said that from South Center Street to just past Hill Street was done seven years ago as a total reconstruction and questioned why taxpayers' money would be wasted to reconstruct something that was already done. Pinion said that from end to end there are three different treatments, from Walnut Street to Blake Street will be totally reconstructed, from Blake Street to roughly Guppy Street there will be spot repair of curb and gutter, and sidewalk where it is needed, and crack filling, and the main area of concentration will be from Inverness down to Springbrook, that will be completely reconstructed, and curb, gutter, and sidewalk will be added where there is none. He said to alleviate the periodic flooding that overtops the road, the vertical alignment will adjusted, and storm sewer will be installed. A question was raised if sidewalk was going to be installed along the parcel owned by the City from Walnut to about 300 feet to the east. Pinion said that the way sidewalk is currently planned would extend to Cherry Alley where that intersects, continuing on that curve it is a steep drop off, a very narrow shoulder, so it will go to at least South Street. Brown then voiced a concern is the labeling of "blight neighborhood", what kind of affect it will have on the value of homes in the area. Brown questioned where the money was that was voted on in 2017 designated for Lake Street. Pinion said that the money borrowed in 2017 is the exactly funds that is designated for Lake Street; however, the City could use this program to still spend the same amount money reconstructing Lake Street, and by doing so the City can free up and remove the strings that attached to \$800,000 for the benefit of the community. He said when staff met with the Department of Administration; they expressed the same concern that they did not want the negative comments that it is a blighted area, etc. Pinion said that that staff was told that this was a moment in time, where the area is being declared as a blighted area so it qualifies for the funding. Therefore, to the City's knowledge there is no long lasting, or permanent designation that affect it in any other way. Pinion said that this is a Community Development Block CLOSED Program, strictly targeted for public facilities, and the public facilities is Lake Street, it is the only public improvement there. He said that there are other components of the Block Grant Program that include a revolving loan fund for home improvements, which require a blighted area longer lasting designation; but this is a single purpose street improvement project, and to qualify, it has to demonstrate 25% of the area of showing signs of deterioration. Pinion said that the City did not pick the label of blight, and certainly are avoiding the label of slum; no one thinks or wants that. Pinion said that there would be a public hearing where citizens will be able to voice their opinion. He said that he does not want to be overly defensive, but the City was given the rules of the game to play by, they had to pick the one that was least offensive, and simplest to qualify for. Brian Van Coulter, 617 Lake Street asked questions regarding the improvements that were being made to improve flooding. It was moved by Franzen, seconded by Liston to approve the Blighted Area determination along a portion of Lake Street as presented. On roll call vote for the motion, Ayes – Wedekind, Thurow, Franzen, Liston, O'Neill, and Fitzwilliams. Nay – 0, motion carried 6-0.

- f. Consider officially designating the street name for the portion of the former STH 123 between South Blvd. and Walnut Street as South Parkway - Pinion said that the Commission has the privilege of approving street names for the streets in the City. He said when Highway 123 connected South Blvd. to Devils' Lake; it does not look like there is any record where the official name was established. City's records show Parkway in many instances, and a few that show South Parkway. He said that there are eight residences that have addresses on that corridor, and all eight have them listed as South Parkway; therefore, to the least amount of inconvenience to the people that have addresses that way is to official designate it South Parkway. It was moved by Liston, seconded by O'Neill to officially designate the street name for the portion of the former STH 123 between South Blvd. and Walnut Street as South Parkway. On roll call vote for the motion, Ayes – Thurow, Franzen, Liston, O'Neill, Fitzwilliams, and Wedekind. Nay – 0, motion carried 6-0.

Discussion took place regarding the format of the agenda.

Adjournment - It was moved by Liston, seconded by O'Neill to adjourn at 6:15 p.m. The motion carried unanimously.

Phil Wedekind, Mayor Designee

UW-BARABOO / SAUK COUNTY CAMPUS COMMISSION MINUTES
UW-Baraboo/Sauk County Campus, Executive Dining Room
Baraboo, Wisconsin

Thursday, October 19, 2018

Members present: Phil Wedekind, Alene Bolin, Tom Geimer, Tom Kolb, Bryant Hazard, Cynthia Haggard and Scott Von Asten
Members Absent: Ed Geick
Others Present: Ed Janairo, Steve Schara, Mike Palm

Chair Wedekind called the meeting to order at 8:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Kolb/Von Asten) adopt the agenda. Motion carried unanimously.

MOTION (Kolb/Geimer) to approve the minutes of the regular meeting on September 20, 2018.
Motion carried unanimously.

Public Comment: None.

Communications: None.

Facilities planning and maintenance report.

Report given. See attached.

Financial report and approval of vouchers.

Motion (Bolin/Kolb) to approve invoices in amount of \$8,602.17

Update on student housing

No meeting held. No updates.

Deans' Report

See attached.

MOTION (Geimer/Kolb) to adjourn until Thursday, November 15, 2018 at 8:00 am. Motion carried unanimously.

Respectfully Submitted,

Becky Evert
Sauk County Clerk

Thursday, January 17, 2019

Members present: Phil Wedekind, Becky Evert, Tom Geimer, Tom Kolb, Bryant Hazard, Cynthia Haggard and Ed Geick
Members Absent: Scott Von Asten
Others Present: Ed Janairo, Peter Vedro, Mike Palm, Dave Olson, Pete Davis, Debra O'Rourke, Steve Schara, Ian Crammond, Susan Endres and James Revels

Chair Wedekind called the meeting to order at 8:00 a.m. and compliance with the Open Meeting Law was verified.

MOTION (Kolb/Geimer) adopt the agenda. Motion carried unanimously.

MOTION (Geimer/Kolb) to approve the minutes of the regular meeting on December 20, 2018. Motion carried unanimously.

Public Comment: None.

Communications: None.

Facilities planning and maintenance report:
Report attached.

Financial report and approval of vouchers.
MOTION (Geick/Kolb) to approve invoices in amount of \$16,827.22. Motion carried unanimously.

Approval of Contract in the amount of \$2,700 to TruGreen for Landscape Maintenance:
MOTION (Geick/Kolb) to approve the contract in the amount of \$2,700.00. Motion carried unanimously.

Discussion and Possible Action of Bluffstone LLC and Personal Property Tax Delinquency:
O'Rourke spoke to the committee about possible options to move forward. The committee directed O'Rourke to invite a representative from Bluffstone to appear before the committee at the February meeting. The committee also requested that a Platteville Representative be present at the meeting.

Discussion Of Fine And Performing Arts Center Remodel:
Janairo presented a handout. Discussion took place. The committee requested that Platteville Administration be present at the February meeting.

Update on student housing:
Report attached.

Deans' Report:
Report attached.

MOTION (Geimer/Kolb) to adjourn until Thursday, February 21, 2019 at 8:00 am. Motion carried unanimously.

Respectfully Submitted,

Rebecca C. Evert
Sauk County Clerk